

**MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Friday, September 9, 2022, at 1:00 p.m., at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 1:00 p.m.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart

Staff Present:

Clint Dilley, General Manager
LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Raymond Mondragon, Water Operations Manager
Dallas Henline, Wastewater Operations Manager

Also Present:

Nathan Bracken, Smith Hartvigsen PLLC
Dan Peay, Magna Township
Jeff Beckman, Bowen Collins Associates

Public, Board, Staff joined in the Pledge of Allegiance.

Welcome the Public and Guests: Chairman welcomed those in attendance.

Public Comment: None.

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflicts of interest.

Approval of Common Consent Items:

Minutes of the regular board meeting held August 11, 2022

Expenses for August 8 to September 4, 2022:

General Expenses: \$1,559,867.71

Zions Bank bond payments: \$83,282.19

A motion was made by Jeff White, seconded by Dan Stewart, to approve the minutes of the regular board meeting held August 11, 2022. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, Jeff White, yea.

A motion was made by Jeff White, seconded by Dan Stewart to approve the general expenses, and the Zions Bank bond payment from August 8 to September 4, 2022, in the amount of \$1,559,867.71 and \$83,282.19, respectively. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea.

DEPARTMENT REPORTS

General Manager Report:

STAFFING:

Clint updated the Board of the status on the District's HR Manager position, customer meter service technician position and sexual harassment training, and a tour at White City Water. There was no action taken, for full discussion see board meeting recording position 2:22 to 8:49.

OPERATIONS:

Report from Clint and LeIsle regarding improvements to financial operations. There was no action taken, for full discussion see board meeting recording position 8:50 to 19:29.

Engineering Report:

Trevor Andra updated the Board of the status of the ongoing projects in the District. There was no action taken, for full discussion please see board meeting recording position 19:31 to 33:52.

Water Operations Report (including water production and call out report):

Water Production Summary, callout report, yard training course/concept layout and EDR Electrical Room. Raymond presented the water production and callout report for the month of August 2022. He updated the Board on the training facility for the District's operators and discussed the electrical room at the EDR facility. There were no actions taken, for full discussion please see board meeting recording position 33:54 to 43:33.

Wastewater Operations Report (including status and call out report): Dallas reported the call outs for the month of August, status of the clarifier upgrade and an emergency collection line repair at 8000 W near Dalsend Dr. There were no actions taken, for full discussion please see board meeting recording position 43:34 to 44:41.

Water and Sewer Availability

Discussion and possible motion to approve the following developments: Trevor Andra presented to the Board the following developments making application for the District's water and sewer services. For full discussion please see board meeting recording position 44:42 to 56:27.

Flangas Townhomes PUD located at 2943 S Dora Street: Upon the recommendation of approval from the District Engineer, a motion was made by Jeff White, seconded by Dan Stewart, to approve the Flangas Townhomes PUD located at 2943 S Dora Street. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea.

Seal Master located at 6778 W SR-201 North Frontage Road: Upon the recommendation of approval from the District Engineer, a motion was made by Jeff White, seconded by Dan

Stewart, to approve the Seal Master project located at 6778 W SR-201 North Frontage Road. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

For full discussion see board meeting recording from position 56:28 to 1:35:39.

Adding two additional vehicles to the District's fleet vehicle lease for a lease purchase price of \$104,226: Discussion was held regarding the District's fleet and to increase the fleet by two vehicles. The Board tabled action on this agenda item and asked Management come back to the Board with recommendations on the fleet changes closer to the current lease term end. Full discussion can be found on the board meeting recording at position 56:28 to 1:22:04.

Epic Engineering task order 2022-8 for Design and Bidding Services on the Zone 3 Secondary Water Reservoir project in the amount of \$141,700: Upon recommendation for approval from the District Engineer, a motion was made by Jeff White, seconded by Dan Stewart, to approve the Epic Engineering task order 2022-8 for design and bidding service on the Zone 3 Secondary Water Reservoir project in the amount of \$141,700. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. Full discussion can be found on the board meeting recording at position 1:22:05 to 1:23:34.

IGES task order S-22-026 for Geotechnical Services on the Zone 3 Secondary Water Reservoir project in the amount of \$23,000: Upon recommendation for approval from the District Engineer, a motion was made by Jeff White, seconded by Dan Stewart, to approve the IGES task order S-22-026 for geotechnical services on the Zone 3 Secondary Water Reservoir project in the amount of \$23,000. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. Full discussion can be found on the board meeting recording at position 1:23:35 to 1:24:36.

Approve design and installation of material storage structure by ClearSpan Fabric Structures in the amount of \$60,768: Upon recommendation for approval from the District Engineer, a motion was made by Jeff White, seconded by Dan Stewart, to approve the design and installation of material storage structure by ClearSpan Fabric Structures in the amount of \$60,768. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. Full discussion can be found on the board meeting recording at position 1:24:37 to 1:27:00.

Approve amendment to Hansen, Allen & Luce task order 023.17.100 for Well Evaluation and Rehabilitation Services in the amount of \$20,000: Upon recommendation for approval from the District Engineer, a motion was made by Jeff White, seconded by Dan Stewart, to approve the amendment to Hansen, Allen & Luce task order 023.17.100 for Well Evaluation and Rehabilitation Services in the amount of \$20,000. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. Full discussion can be found on the board meeting recording at position 1:27:01 to 1:28:52.

Approve amendment to Bowen Collins & Associates task order 21.1 for Water Reuse Facility Project in the amount of \$85,901: Upon recommendation for approval from the District Engineer, a motion was made by Jeff White, seconded by Dan Stewart, to approve the amendment to Bowen Collins & Associates task order 21.1 for Water Reuse Facility Project in the amount of \$85,901. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. Full discussion can be found on the board meeting recording at position 1:28:53 to 1:33:24.

Approve Change order #1 for the Haynes Well 2RCleaning Project. Increasing contract price by \$4,550: Upon recommendation for approval from the District Engineer, a motion was made by Jeff White, seconded by Dan Stewart, to approve the Change order #1 for the Haynes Well 2RCleaning Project. Increasing contract price by \$4,550. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. Full discussion can be found on the board meeting recording at position 1:33:25 to 1:34:35.

Fencing for Zone 2 Secondary water reservoir in the amount of \$67,995: Upon recommendation for approval from Water Operations Manager, a motion was made by Jeff White, seconded by Dan Stewart, to approve the Fencing for Zone 2 Secondary water reservoir in the amount of \$67,995. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. Full discussion can be found on the board meeting recording at position 1:34:36 to 1:35:39.

ADMINISTRATIVE

Discussion and possible motion to approve the following administrative items:

Next scheduled regular board meeting, October 20, 2022 (this is the third Thursday of October) – Adopt a Tentative Budget: Discussion regarding the next regular board meeting to be held October 20, 2022. Full discussion can be found on the board meeting recording at position 1:35:40 to 1:38:00.

Clint brought up to the Board the labor agreement negotiations will be coming up soon and wanted to find out from the Board if this could be included on the next board meeting agenda and bring them a few available dates to meet on this matter. Full discussion can be found on the board meeting recording at position 1:38:01 to 1:41:25.

TRAINING & SAFETY

Discussion and possible motion to approve the following training & safety items:

The Board discussed attending the UASD Annual Convention. Full discussion can be found on the board meeting recording at position 1:41:26 to 1:43:27.

UASD Annual Convention, November 2 – 4, 2022, Davis Conference Center, Layton, UT.

Scheduled December 1, 2022, to hold in house Trustee training, presented by UASD, if Trustees do not make it to the UASD Conference.

**Meeting Minutes
September 9, 2022**

Mick made a comment regarding the preparation of the regular board meeting agendas and the deadlines to have information given to the Board Clerk. He counseled Management and Board members, that deadlines to submit agenda items be met, if they aren't met, the agenda items will have to wait until the next board meeting. Full discussion can be found on the board meeting recording at position 1:43:28 to 1:49:22.

Motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah Code Ann. §§ 52-4-204 through 205. Jeff White made a motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, including any form of a water right or water shares, pursuant to Utah Code Ann. 52-4-204 through 205. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. The open session of the Board meeting was closed at 2:52 p.m.

Motion to close the closed session and to reopen the open session of the Board Meeting: Jeff White made a motion to close the closed session and reconvene the open session at 4:31 p.m. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, Jeff White, and Dan Stewart, yea.

Consider action on any noticed agenda item discussed in closed meeting: None

Other Business: none

Adjourn: Having no further business to discuss, a motion was made by Jeff White, seconded by Dan Stewart, to adjourn the meeting at 4:31 pm. The motion was approved as follows: Jeff White, yea, Dan Stewart, yea, and Mick Sudbury, yea.

LeAnne Fitzgerald

Attest

Mick Sudbury

Chairperson