

MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, June 12, 2025, at 10:00 a.m. at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 10:00 a.m.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart

Staff Present:

Clint Dilley, General Manager
LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Dallas Henline, Wastewater Operations Manager
Andrew Sumsion, HR Manager
Steve Clark, Water Operations Manager (excused)
Matt Skogerboe, Water Maintenance Leadman

Also Present:

Nathan Bracken, Smith Hartvigsen PLLC
Dan Peay, Magna Resident
Raphael Pinna, Stantec Consulting Services, Inc.
Jeanette Harris, Zions Public Finance
Joel Workman, AQS Consulting
Ron Stewart, Gilbert & Stewart, CPA's
Nate Rogers, Bowen Collins & Associates

Pledge of Allegiance: Chairman lead those in attendance in the Pledge of Allegiance.

Welcome the Public and Guests: Chairman welcomed those in attendance.

Public Comment: Dan Peay informed the Board about his secondary water quality and he has had to clean his filter often. Dan wanted to know if there was more flushing that could be done to help. For full discussion, please go to board meeting recording beginning at position 1:27 to 5:35.

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflicts of interest.

Approval of Common Consent Items:

Minutes of the regular board meeting held May 8, 2025

Expenses for May 1 to June 1, 2025:

General Expenses: \$1,421,672.48

Zions Bank Bond Payment: \$1,315,285.48

A motion was made by Dan Stewart, seconded by Jeff White, to approve the minutes of the regular board meeting held May 8, 2025 and the general expenses from May 1 to June 1, 2025, and the Zions Bank Bond payment in the amount of \$1,421,672.48 and \$1,315,285.48; respectively. The motion was approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea.

NEW EMPLOYEE INTRODUCTION

KayDee Hellings: Andrew introduced KayDee Hellings working in the office. KayDee expressed her excitement to be working us. She came from property management. She is a competitive figure skater and just joined a skating travel team for synchronized skating. No action was taken, for full discussion, please go to board meeting recording beginning at position 6:26 to 7:37.

EMPLOYEE RECOGNITION

Dyllan Delobel – Wastewater Treatment Grade IV: Passed the wastewater treatment grade IV, the highest certification an operator can achieve. It's a difficult test to pass.

Chet Draper – Wastewater Treatment Grade IV: Passed the wastewater treatment grade IV, the highest certification an operator can achieve. It's a difficult test to pass.

No action was taken for full discussion please go to board meeting recording beginning at position 7:38 to 9:56.

ADMINISTRATIVE - #6. Consideration of Parameters Resolution for Drinking Water:

Jeanette Harris with Zions Public Finance congratulated the District for being awarded the Drinking Water Revenue Loan with 80% loan forgiveness possibilities. Brandon Johnson, presented the Parameters Resolution to start the loan process. Notice of the bond will be posted and sent to the District's users. There will be a 30 day comment period and a public hearing held July 10, 2025, to give users the opportunity to comment on the bond. A motion was made by Jeff White, seconded by Dan Stewart, to approve the Parameters Resolution authorizing the issuance of water revenue bonds, subject to numbering it to Resolution 2025-06. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 9:57 to 17:19.

ADMINISTRATIVE - #2. 2024 Financial Audit – Gilbert & Stewart, CPA's, Ron Stewart:

Ron Stewart presented the annual financial audit. Ron Stewart stated the findings of the audit; he reported the financial statements present fairly, in all material respects, the financial position of the District as of December 31, 2024, and the respective changes in financial position, and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. He also reported during the audit they tested the District's internal control and did not identify any deficiencies in internal control that they considered to be material weaknesses. Ron reported on the District's State Compliance. They reported there were no non-compliance incidences on any of the State Compliance regulations. A motion was made by Jeff White, seconded by Dan Stewart, to accept the 2024 Financial Audit presented. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart,

yea. For full discussion please go to board meeting recording beginning at position 17:20 to 27:16.

DEPARTMENT REPORTS

General Manager Report: Clint highlighted the following:

Staffing: Have interviewed candidates for the position in the office and have made a selection. She will begin June 25, 2025, Dessire Magana. LeIsle indicated a phone menu has been implemented when people call our main number, the menu is in English and Spanish. An automated payment feature has been implemented in English and Spanish. We are looking to fill 2 water construction positions and have started interviewing for those.

Operations – Water: Veolia has visited the EDR plant to perform their yearly preventative maintenance and equipment is working the way it's expected to be working. Veolia will generate a report to send back to the District with their findings. 8 new stacks will be delivered next week to replace the first stage of the second unit.

Operations – Wastewater: The collections crew completed potholing to confirm the location of fiber on Hwy 201. They found it at about six feet, which is good for the District's project. Crew has been working on expanding the parking area north of the administration building with asphalt chips.

Office: Trevor has met with a landscape architect to discuss the conservation garden. They will follow up with a walk through and a scope. MSS has completed a split AC system to cool the server room in the basement.

West Valley Journal representative contacted Clint to inquire about fluoride. The West Valley Journal will publish an article regarding fluoride in the drinking water in the July edition.

Communication & Morale: There were a couple of customers that have had issues with the secondary water quality plugging their filtering system.

No action was taken, for full discussion please go to the board meeting recording beginning at position 27:17 to 49:43. Please also see the general manager's report inserted in the board meeting packet.

Engineering Report: Trevor reported on ongoing projects. No action was taken, for full discussion, please go to the board meeting recording beginning at position 49:44 to 53:34. Please also see the engineering insert in the board meeting packet.

Water Operations Report (including water production and call out report): Matt reported The culinary water production for the month of May was 178.65 million gallons or 548.29-acre feet, a 16.95% increase from 2024. YTD production for May was 591.93 million gallons or 1,816.71 -acre feet, a 13.27% increase from 2024. We have purchased 332.19-acre feet of water from Jordan Valley Water. The secondary water production for the month of May was 57.89 million gallons or 177.67-acre feet, a 22.16% increase from 2024. YTD as was 78.84 million gallons or 241.98-acre feet, a 24.8% increase from 2024. Matt reported the total number of call outs for water and wastewater departments for May was 17, and total hours paid was 73.50. Matt informed the Board staff has been working on getting a vendor to come and dispose of the remaining fluoride chemical. All fluoride has been completely removed from the system and disconnected. The vendor will completely flush and neutralize all tanks at the EDR from the fluoride. They will be replacing the flow meter on Haynes Well #9, the well was ran in April and some discrepancies showed up, after investigating the discrepancies it was found that the

meter was not registering, needing to be replaced, it is a very old meter. No action was taken, for full discussion please go to the board meeting recording beginning at position 53:35 to 59:41. Please also see the water production report inserted in the board meeting packet.

Wastewater Operations Report: Dallas reported in May, 92-million gallons of raw sewage entered the plant and 32.95-million gallons went into the reuse plant into the District's secondary water system, 35% of influent flow was put into the secondary water system. The demand for secondary water between April to May was a considerable increase. In April 15-million gallons went into the secondary water system, which was an 111% increase. Results from the sampling for the reuse filtration system permit has been within parameters. The blower housings that have the new air filters in them have been received and staff has installed them on one basin. Staff will monitor the performance for a couple of weeks and if they are successful, they will install them on the other side of the basin. No actions were taken, for full discussion, please go to board meeting recording beginning at position 59:42 to 1:05:14.

Controller Report/Clerk Report:

Compliance Requirements Report: LeIsle reported the District is compliance with legal requirements and internal policies. No actions were taken, for full discussion, please go to board meeting recording beginning at position 1:05:15 to 1:09:13. Please also see the controller/clerk insert in the board meeting packet.

HR Manager Report:

Andrew reported to the Board the following:

- Andrew attended the AWWA Safety Committee meeting
- This month's safety focus is heavy equipment safety
- Andrew attended the Talent Acquisition training hosted by UVU for employers
- Traffic Control training was attended by Staff
- Holding onsite trench training June 18, 2025
- Annual sexual harassment training on June 26, 2025 for all employees

Andrew indicated he has some preliminary numbers on switching out the F150's to Chevy Colorados, the offer would result in a loss to the District before negotiations, he's also been working on a light duty policy with legal counsel and will bring that to the Board for review next board meeting. No action was taken, for full discussion please go to the board meeting recording beginning at position 1:09:14 to 1:20:41.

WATER AND SEWER AVAILABILITY

Discussion and possible motion to approve the following developments:

WVC Vantrust Industrial Phase located in West Valley City, UT 84128: A motion was made by Jeff White, seconded by Dan Stewart to approve water and sewer services to WVC Vantrust Industrial Phase located in West Valley City, UT 84128. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 1:20:42 to 1:23:58.

Bricks Corner located at 2508 S 5600 W, West Valley City, UT 84128: A motion was made by Jeff White, seconded by Dan Stewart to approve water and sewer services to Bricks Corner located at 2508 S 5600 W, West Valley City, UT 84128. The motion was approved as follows:

Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 1:23:59 to 1:25:34.

Hulse Subdivision located at 7372 W 2820 S, Magna, UT 84044: A motion was made by Jeff White, seconded by Dan Stewart to approve water and sewer services to Hulse Subdivision located at 7372 W 2820 S, Magna, UT 84044. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 1:25:35 to 1:29:37.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

Manhole to manhole slip line and spot repair projects with C & L Water Solutions and Twin D Construction for the amount not to exceed \$200,000: A motion was made by Jeff White, seconded by Dan Stewart, to approve the manhole to manhole slip line and spot repair project with C & L Water Solutions and Twin D Construction for the amount not to exceed \$200,000. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 1:32:07 to 1:34:19.

Haynes Well #7 Rehabilitation project award to Widdison Well Service Inc. in the amount of \$188,363: A motion was made by Jeff White, seconded by Dan Stewart, to approve Haynes Well #7 Rehabilitation project award to Widdison Well Service Inc. in the amount of \$188,363. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 1:34:20 to 1:36:00.

AE2S Amendment to Task Order for SIU Agreement Northrup Grumman (Local Limit Support) in the amount of \$8,000: A motion was made by Jeff White, seconded by Dan Stewart, to approve AE2S amendment to task order for SIU Agreement Northrup Grumman (Local Limit Support) in the amount of \$8,000. The motion was approved as follows: Jeff White, yea, Dan Stewart, yea and Mick Sudbury, yea. For full discussion please go to board meeting recording beginning at position 1:36:01 to 1:44:58.

Zone 3 Secondary Water Reservoir Project award to Newman Construction in the amount of \$1,846,368: A motion was made by Jeff White, seconded by Dan Stewart, to approve Zone 3 Secondary Water Reservoir Project award to Newman Construction in the amount of \$1,846,368. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 1:44:59 to 1:46:57.

Collections System Chemical Root Control by Duke's annual services in the amount of \$22,209.70: A motion was made by Jeff White, seconded by Dan Stewart, to approve collections system chemical root control by Duke's annual services in the amount of \$22,209.70. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 1:46:58 to 1:48:47.

WRF Reuse Project Change Order in the amount of \$42,246.81, increasing the contract amount from \$9,261,401.27 to \$9,303,648.08, an increase of 0.46%: A motion was made by Jeff White, seconded by Dan Stewart to approve WRF Reuse project change order in the amount of \$42,246.81, increasing the contract amount from \$9,261,401.27 to \$9,303,648.08, an increase of 0.46%. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 1:48:48 to 1:51:20.

Epic Engineering task order for construction management services for Zone 3 Secondary Water Reservoir Project in the amount of \$132,000: A motion was made by Jeff White, seconded by Dan Stewart, to approve Epic Engineering task order for construction management services for Zone 3 Secondary Water Reservoir Project in the amount of \$132,000. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 1:51:21 to 1:53:13.

ADMINISTRATIVE

Discussion and possible motion to approve the following administrative items:

July 4th parade participation: Management asked for permission to participate in the July 4th parade with the Camera Van and two employees paid overtime for the time spent on the parade. A motion was made by Jeff White, seconded by Dan Stewart, approval for participation in the July 4th parade. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 1:53:14 to 1:56:29.

Resolution 2025-04 Adjusting Revenues Budgeted in the District's 2025 Budget: A motion was made by Jeff White, seconded by Dan Stewart, to approve Resolution 2025-04 Adjusting Revenues Budgeted in the District's 2025 Budget. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 1:56:30 to 2:00:35.

Resolution 2025-05 Adopting Final 2025 Tax Rates: A motion was made by Jeff White, seconded by Dan Stewart, to approve Resolution 2025-05 Adopting Final 2025 Tax Rates. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 2:00:36 to 2:04:05.

2024 CCR Report: Matt Skogerboe presented the 2024 CCR Report, Water Quality Report. This will be available for the public upon request, and will be posted to the District's website. By July 1, 2025, a link will be provided on our monthly bills to all customers to find the Water Quality Report, those customers receiving electronic bills, a pdf of the Water Quality Report will be sent. For full discussion please go to board meeting recording beginning at position 2:04:06 to 2:06:50.

For information and discussion only – no action items:

Next month's board meeting – July 10, 2025 at 10:00 am

Motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, and (3) collective bargaining purposes pursuant to Utah Code Ann. §§ 52-4-204 through 205: Jeff White made a motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, (3) collective bargaining purposes pursuant to Utah Code Ann. §§52-4-204 through 205. The motion was seconded by Dan Stewart, and approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea at 12:07 pm.

Motion to close the closed session and to reopen the open session of the Board Meeting: Dan Stewart made a motion to close the closed session and reconvene the open session at 1:37 pm. The motion was seconded by Jeff White and approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea.

Other Business: There were changes identified that need to be made to the Parameters Resolution 2025-06 for the Water Revenue Bonds.

A motion was made by Jeff White, seconded by Dan Stewart, to reconsider the prior motion on the approval of the Parameters Resolution 2025-06 for the Water Revenue Bonds. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea.

A motion was made by Jeff White, seconded by Dan Stewart, to approve the Parameters Resolution 2025-06 for the drinking water bond, subject to correcting the District's name throughout the document, adding the resolution #2025-06, and to authorize staff to have other small grammatical and clerical corrections made. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea.

For full discussion please go to board meeting recording beginning at position 2:08:13 to 2:10:49.

Consider action on any noticed agenda item discussed in closed meeting: None

Adjourn: Having no further business to discuss, a motion was made by Jeff White, seconded by Dan Stewart, to adjourn the meeting at 1:39 pm. The motion was approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea.

LeAnne Fitzgerald

Attest

Mick Sudbury

Chairperson