



MAGNA WATER DISTRICT AGENDA

FOR THE

REGULAR BOARD MEETING

10:00 AM

THURSDAY APRIL 10, 2025

8885 W 3500 S, MAGNA, UT 84044

GENERAL OFFICE BUILDING

(801)250-2118

Fax(801)250-1452

APRIL 10, 2025
REGULAR BOARD MEETING AGENDA
MAGNA WATER DISTRICT

MEETING DATE: April 10, 2025, at 10:00 am
LOCATION: 8885 W 3500 S, MAGNA, UT, GENERAL OFFICE BUILDING

A. Call to Order

B. Public, Board and Staff join in the Pledge of Allegiance

C. Welcome the Public and Guests

D. Public Comment

Written requests that are received – Please do not take over three minutes due to time restraints for other individuals and the Board.

E. Inquire of any conflicts of interests that need to be disclosed to the Board

F. Approval of common consent items

1. Minutes of the regular board meeting held March 13, 2025
2. Expenses for March 5 to April 1, 2025
 - General Expenses: \$2,161,820.58
 - Zions Bank Bond Payment: \$83,530.83

G. New Employee Introduction

Dawson Stewart

H. Department Reports:

1. General Manager Report
2. Engineering Report
3. Water Operations Report (water production and call out report)
4. Wastewater Operations Report
 - MWPP Survey
5. Controller/Clerk Report
 - Compliance Requirements Report
6. HR Manager Report

I. Water & Sewer Availability

Discussion and possible motion to approve the following developments:

1. (Trevor) Black Ops Concrete Building, 7092 W Gates Avenue, WVC, UT 84128

J. Project Awards & Agreements

Discussion and possible motion to approve the following project awards and agreements:

1. (Trevor) 8800 W water line replacement project award to Newman Construction in the amount of \$1,420,000.
2. (Andrew) Approval for trading in one 2025 Chevy Equinox for a 2025 Chevy Colorado, with a net cost not to exceed \$21,000.
3. (Andrew) Approval to terminate NBS as District's HRA Administrator, and moving to Health Equity for HRA Administrator.

K. Administrative

Discussion and possible motion to approve the following administrative items:

1. (Clint) Water Conservation level for 2025 irrigation season.
2. (Clint) Schedule a Board work session to discuss Master Planning on Tuesday, April 29th at 10:00 am

For information and discussion only – no action items:

1. Next month's board meeting – May 8, 2025, at 10:00 am

L. Motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, and (3) collective bargaining purposes pursuant to Utah Code Ann. §§ 52-4-204 through 205.

M. Motion to close the closed meeting and re-open the public board meeting.

N. Consider action on any noticed agenda item discussed in closed meeting.

O. Other Business

P. Adjourn

MEETING MINUTES

MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, March 13, 2025, at 10:00 a.m. at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 10:00 a.m.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart

Staff Present:

Clint Dilley, General Manager
LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Dallas Henline, Wastewater Operations Manager
Raymond Mondragon, Water Operations Manager
Andrew Sumsion, HR Manager
Steve Clark, Water Operations Manager Assistant
Marco Yovera, Water Service Maintenance
Tori Jensen, Customer Service

Also Present:

Nathan Bracken, Smith Hartvigsen PLLC
Alyssa Livingston, Coordinated Insurance
Stockton Denos, AE2S
Todd Richards, Magna City
Jeff Beckman, Bowen Collins
Raphael Pinna, Stantec
Jordan Premire, JUB Engineers
Alea Nielson, JUB Engineers
Dan Peay, Magna

Pledge of Allegiance: Chairman lead those in attendance in the Pledge of Allegiance.

Welcome the Public and Guests: Chairman welcomed those in attendance.

Public Comment: None

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflicts of interest.

Approval of Common Consent Items:

Minutes of the regular board meeting held February 13, 2025

Expenses for February 5 to March 4, 2025:

General Expenses: \$1,270,511.56

Zions Bank Bond Payment: \$83,530.83

A motion was made by Dan Stewart, seconded by Jeff White, to approve the minutes of the regular board meeting held February 13, 2024, and the general expenses from February 5 to March 5, 2025, and the Zions Bank Bond payment in the amount of \$1,270,511.56 and \$83,530.83; respectively. The motion was approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea.

NEW EMPLOYEE INTRODUCTION

Andrew Sumsion introduced Marco Yovera. Marco joined us just recently. No action was taken for full discussion please go to board meeting recording beginning at position 1:52 to 2:33.

EMPLOYEE RECOGNITION

Lelsle Fitzgerald recognized Tori Jensen. A customer called and complimented Tori on her professionalism, courtesy, and knowledge and was very pleased with how Tori treated the customer. No action was taken, for full discussion please go to board meeting recording beginning at position 2:34 to 3:58.

Clint asked the Chairman to move to Agenda Item J3, Chair approved.

Renewal of executive health insurance with Regence Blue Cross Blue Shield:

Representative from Coordinated Insurance, Alyssa Livingston, informed the Board Coordinated Insurance has completed due diligence in contacting other health insurance providers and compared costs and benefits for this service. This resulted in a recommendation of staying with Regence Blue Cross Blue Shield for the executive health insurance plan. No action was taken, for full discussion please go to board meeting recording beginning at position 4:33 to 8:44.

DEPARTMENT REPORTS

General Manager Report: Clint highlighted the following:

Staffing: Water construction crew position was filled by Marco. Another water construction crew position opened up and closed without any inhouse candidates. Interviews next week. District inspector position closed in house with one applicant.

Operations – Water: The Zone 3 emergency backup generator is installed and operational.

Operations – Wastewater: Have been getting bids on asphalt repairs and paint and staining of facilities identified on the in house walk through last fall.

Office: Discussions on how the Union Bill is going to effect the District and have met with representatives from URS and PEHP, APA Benefits. Trying to put options together if these benefits will need to be provided. A lot of things still in the air, but are working on this. Working with Yoppify for meter change outs. A trend on the delinquent notices, the pink and red notices have been less effective.

Communication & Morale: A flyer will be sent out to advertise the Localscapes class in April. This will teach people how to apply for rebates and other localscape questions. Also with information on the secondary water system, and fluoride amendments, are unable to add fluoride to the drinking water system. The District was approved for funding through the Drinking Water Board in the amount of \$3.2 million with an 80/20 split of loan forgiveness.

No action was taken, for full discussion please go to the board meeting recording beginning at position 8:45 to 19:22. Please also see the general manager’s report inserted in the board meeting packet.

Engineering Report:

Trevor reported on ongoing projects. No action was taken, for full discussion, please go to the board meeting recording beginning at position 20:21 to 32:47. Please also see the engineering insert in the board meeting packet.

Water Operations Report (including water production and call out report): Steve reported the culinary water production for the month of February was 94.38 million gallons or 256.56-acre feet, a 12.46% increase from 2024. YTD was 196.45 million gallons or 602.91-acre feet, a 11.08% increase from 2024. We have purchased 130.78-acre feet of water from Jordan Valley Water. The Jordan Valley Water source site meter, has been changed out. Steve reported the total number of call outs for water and wastewater departments for February was 6. The total hours paid for those call outs was 30.5. Steve reported the construction crew has been flushing the secondary water system and installing hydrants and blow offs on the secondary water system to be used to flush the system. No action was taken, for full discussion please go to the board meeting recording beginning at position 32:48 to 36:18. Please also see the water production report inserted in the board meeting packet.

Wastewater Operations Report (including status and call out report): Dallas reported to the board the collections crew is doing their annual manhole inspections and has completed from 4100 S to 2100 S everything west of 8000 W, and working their way East. They have also completed their grease trap inspections with no issues to report. The wastewater treatment crew have completed their quarter 1 bio-monitoring. No actions were taken, for full discussion, please go to board meeting recording beginning at position 36:19 to 40:29.

Controller Report/Clerk Report:

Compliance Requirements Report: LeIsle reported the district is up to date with legal requirements and internal policies. No actions were taken, for full discussion, please go to board meeting recording beginning at position 40:30 to 41:45. Please also see the controller/clerk insert in the board meeting packet.

HR Manager Report:

Andrew reported to the Board the following:

- Safety focus for the month is blood born pathageons
- A physical therapist has been on site reviewing job tasks to understand job descriptions as well as prepare for a return to work and pre-employment physical.

- Joined the AWWA Safety Committee and attended meeting.
- Working with Larry H Miller to get a price for a Chevy Colorado, they came back with pricing from the State Contract.

No action was taken, for full discussion please go to the board meeting recording beginning at position 41:45 to 49:24.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

8800 W water line replacement project award to Newman Construction in the amount of \$1,420,000: A discussion was held regarding the projects that were coming up and the ability for the District to fund those projects. As far as the priority of the projects, if all of the funding is not available he indicated that this 8800 W water line replacement project could be a project that could be postponed. A motion was made by Jeff White, seconded by Dan Stewart, to table this agenda item. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 49:25 to 58:59.

JUB Engineers task order for design and bidding services of the West Side Collection Project Phase 2 in the amount of \$219,900: A motion was made by Jeff White, seconded by Dan Stewart, to approve JUB Engineers task order for design and bidding services of the West Side Collection Project Phase 2 in the amount of \$219,900. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 59:00 to 1:01:45.

Renewal of executive health insurance with Regence Blue Cross Blue Shield: A motion was made by Jeff White, seconded by Dan Stewart, to approve the renewal of executive health insurance with Regence Blue Cross Blue Shield. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 1:01:46 to 1:03:05.

GIS database development and maintenance, as-build mapping, and GIS application development by Ardurra in the amount of \$75,000: A motion was made by Jeff White, seconded by Dan Stewart, to approve the GIS database development and maintenance, as-build mapping, and GIS application development by Ardurra in the amount of \$75,000. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 1:03:06 to 1:04:43.

UASD annual dues in the amount of \$12,300: A motion was made by Jeff White, seconded by Dan Stewart, to approve payment of the UASD annual dues in the amount of \$12,300. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 1:04:44 to 1:05:22.

ADMINISTRATIVE

Discussion and possible motion to approve the following administrative items:

Approval of Resolution 2025-02 regarding the Division of Drinking Water Lead & Copper Grant/Loan Funding: A motion was made by Jeff White, seconded by Dan Stewart, to approve the Resolution 2025-02 regarding the Division of Drinking Water Lead & Copper Grant/Loan Funding. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 1:05:23 to 1:07:59.

Approval of Resolution 2025-01 regarding the assignment agreements between the redevelopment agency of Salt Lake County and the Community Reinvestment Agency of Magna: A motion was made by Jeff White, seconded by Dan Stewart, to approve Resolution 2025-01 regarding the assignment agreements between the redevelopment agency of Salt Lake County and the Community Reinvestment Agency of Magna. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 1:08:00 to 1:09:48.

Approve Clint Dille as the appointed member of the UASD Board of Representatives, and Mick Sudbury as the alternate member to vote on all items of business raised at the Annual Meeting of the Association: A motion was made by Jeff White, seconded by Dan Stewart, to approve Clint Dille as the appointed member of the UASD Board of Representatives, and Mick Sudbury as the alternate member to vote on all items of business raised at the Annual Meeting of the Association. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 1:09:49 to 1:10:36.

For information and discussion only – no action items:

Legislative update and discussion: Nathan briefly informed the board of the following bills:
HB12: Division of Purchasing and general services amendments
HB81: Fluoride in the Drinking Water System
HB267: Prohibits public entities entering into collective bargaining agreements
HB274: Establishment of conservation rate tiers
SB50: Board member compensation removal of limit
SB80: DEQ ability to charge fee
SB314: Election changes

No action was taken, for full discussion please go to board meeting recording beginning at position 1:10:37 to 1:24:20.

Next month's board meeting – April 10 at 10:00 am

Motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, (3) pending or reasonably imminent litigation, and (4) collective bargaining purposes pursuant to Utah Code Ann. §§ 52-4-204 through 205: Jeff White made a motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, (3) pending or reasonably imminent litigation, and (4) collective bargaining purposes pursuant to Utah Code Ann. §§ 52-4-204 through 205. The motion was seconded by Dan Stewart, and approved as follows: Dan Stewart, yea and Jeff White, yea at 11:24 am.

Motion to close the closed session and to reopen the open session of the Board Meeting: Jeff White made a motion to close the closed session and reconvene the open session at 2:32 pm. The motion was seconded by Dan Stewart and approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea.

Consider action on any noticed agenda item discussed in closed meeting: None

Other Business: None

Adjourn: Having no further business to discuss, a motion was made by Dan Stewart, seconded by Jeff White, to adjourn the meeting at 2:33 pm. The motion was approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea.

Attest

Chairperson

INVOICE PAYMENTS

**MAGNA WATER DISTRICT
INVOICE PAYMENTS
3/5/2025 TO 4/1/2025**

Check Issue Date	Payee	Amount	Description
3/5/2025	AMAZON CAPITAL SERVICES	16.05	EXTENTION CORD & CORD COVER- LOBBY OFFICE
3/5/2025	AMAZON CAPITAL SERVICES	24.10	RUBBER ENGINE MOUNT- HONDA GENERATOR
3/5/2025	AMAZON CAPITAL SERVICES	20.97	OFFICE SUPPLIES- OFFICE
3/5/2025	AMAZON CAPITAL SERVICES	23.18	EXTENSION CORD & CORD COVER- LOBBY OFFICE
3/5/2025	AMAZON CAPITAL SERVICES	162.98	COLD WEATHER GEAR-SEWER
3/5/2025	LOWE'S	68.28	MISC SUPPLIES- WATER
3/5/2025	LOWE'S	250.53	MISC SUPPLIES- WATER
3/5/2025	LOWE'S	2.02	MISC SUPPLIES- UNIT #70
3/5/2025	LOWE'S	93.91	MISC SUPPLIES- WATER
3/5/2025	ROCKY MOUNTAIN POWER CO.,	32,111.20	POWER SEWER PLANT
3/5/2025	SAFETY-KLEEN SYSTEMS, INC.	442.55	PARTS WASHER SOLVENT- SHOP
3/5/2025	VESTIS	65.33	EDR UNIFORMS
3/5/2025	VESTIS	26.89	EDR MATS
3/5/2025	VESTIS	91.15	SHOP UNIFORMS
3/5/2025	VESTIS	104.38	ADMIN OFFICE MATS & SUPPLIES
3/5/2025	VESTIS	219.55	WWTP UNIFORMS
3/5/2025	VESTIS	245.84	EDR UNIFORMS
3/5/2025	VESTIS	26.89	EDR SUPPLIES & MATS
3/5/2025	VESTIS	420.76	SHOP UNIFORMS
3/5/2025	VESTIS	104.38	ADMIN OFFICE MATS & SUPPLIES
3/5/2025	VESTIS	247.11	WWTP UNIFORMS
3/5/2025	VESTIS	64.35	EDR UNIFORMS
3/5/2025	VESTIS	26.89	EDR MATS
3/5/2025	VESTIS	120.09	SHOP UNIFORMS
3/5/2025	VESTIS	104.38	ADMIN OFFICE MATS & SUPPLIES
3/5/2025	VESTIS	247.46	WWTP UNIFORMS
3/5/2025	VESTIS	70.70	EDR UNIFORMS
3/5/2025	VESTIS	26.89	EDR SUPPLIES & MATS
3/5/2025	VESTIS	89.84	SHOP UNIFORMS
3/5/2025	VESTIS	104.38	ADMIN OFFICE MATS & SUPPLIES
3/5/2025	VESTIS	226.13	WWTP UNIFORMS
3/6/2025	ALLRED'S INC.	248.37	FURNACE FILTERS- SHOP & OFFICE
3/6/2025	AQS ENVIRONMENTAL SCIENCE	2,000.00	SEWER CHEMIST CONSULTANT
3/6/2025	BD BUSH EXCAVATION	900,965.75	MAGNA WESTSIDE COLLECTION PROJECT
3/6/2025	CH SPENCER & COMPANY	9,063.65	REPAIR PUMP & GEAR BOX-#1
3/6/2025	CHEMTECH-FORD	454.00	WWTP LAB & TESTING
3/6/2025	CHEMTECH-FORD	338.00	WWTP LAB & TESTING
3/6/2025	CHEMTECH-FORD	454.00	WWTP LAB & TESTING
3/6/2025	CHEMTECH-FORD	640.00	WWTP LAB & TESTING
3/6/2025	CHEMTECH-FORD	600.00	WATER LAB & TESTING
3/6/2025	CORRIO CONSTRUCTION, INC.	694,255.12	MAGNA WRF INFLUENT PROJECT
3/6/2025	E.T. TECHNOLOGIES, INC	2,525.00	SAMPLES & ANALYSIS- SECONDARY POND ZONE 1
3/6/2025	GRAINGER	170.92	FLOAT SWITCH- ZONE 3 PUMP
3/6/2025	GRAINGER	1,186.16	GREASE GUN, MEASURING WHEEL, LEVEL, HAMMER DRILL- #52
3/6/2025	GRAINGER	356.53	TOOL BOX- #52
3/6/2025	HACH COMPANY	951.00	SERVICE AGREEMENT AS950 CONTROLLER- WRF
3/6/2025	HARRINGTON INDUSTRIAL PLASTICS	84.42	FITTINGS & UNIONS- CHLORINE ANALYZER #2 PUMP-WWTP
3/6/2025	INTERSTATE PRODUCTS, INC	1,794.95	FLAMMABLE SELF LATCHING CABINET
3/6/2025	JMC INSTRUMENTS & CONTROLS	1,258.53	ELECTRICAL SOLENOIDS-HUBER WASH WATER EQUIPMENT- WWTP
3/6/2025	KENWORTH SALES CO , INC.-SALT LAKE CITY	88.00	DRIVER DOOR LIGHT- #4
3/6/2025	LGG INDUSTRIAL, INC	36.47	HOSES & CLAMP- CHLORINE ANALYZER #2 PUMP- WWTP
3/6/2025	MECHANICAL SERVICE & SYSTEMS, INC.	1,466.32	RADIANT HEATERS- SCREW PRESS BLD- WWTP
3/6/2025	METERWORKS	3,189.12	MACH 10 SECONDARY METERS, GASKETS, BOLTS & NUTS
3/6/2025	OQUIRRH HILLS PROPERTY, LLC	6,000.00	RELEASE CASH BOND- FAMILY DOLLAR PROJECT
3/6/2025	S&S ELECTRIC, LLC	4,382.77	ELECTRICAL- ZONE 3 PANEL
3/6/2025	S&S ELECTRIC, LLC	137,186.00	STANDBY GENERATOR ZONE 3
3/6/2025	SEBIS DIRECT, INC	1,164.29	PROCESS OF MONTHLY BILLINGS
3/6/2025	SEBIS DIRECT, INC	1,442.50	INSERT- FEBRUARY BILL
3/6/2025	STAPLES BUSINESS CREDIT	32.04	OFFICE SUPPLIES- OFFICE
3/6/2025	STAPLES BUSINESS CREDIT	14.63	OFFICE SUPPLIES- OFFICE
3/6/2025	STAPLES BUSINESS CREDIT	207.76	OFFICE SUPPLIES- OFFICE
3/6/2025	STAPLES BUSINESS CREDIT	(9.06)	CREDIT FOR SUPPLIES RETURNED
3/6/2025	SUBSITE ELECTRONICS	3,550.86	REPAIR SEWER CAMERA EQUIPMENT
3/6/2025	THATCHER COMPANY	4,869.17	CHEMICALS
3/6/2025	THATCHER COMPANY	8,553.25	CHEMICALS
3/6/2025	THATCHER COMPANY	350.00	CHEMICALS
3/6/2025	THATCHER COMPANY	(2,800.00)	CHEMICALS
3/6/2025	TOTAL POWER & CONTROLS, LLC	1,772.50	ELECTRICAL TROUBLESHOOTING- EAST HEADWORKS- WWTP
3/6/2025	TOTAL POWER & CONTROLS, LLC	1,251.25	TROUBLESHOOT BREAKER-INFLUENT PUMP-EAST HW-WWTP
3/6/2025	TOTAL POWER & CONTROLS, LLC	2,596.25	TROUBLESHOOTING POLYMER PUMP-WWTP

**MAGNA WATER DISTRICT
INVOICE PAYMENTS
3/5/2025 TO 4/1/2025**

Check Issue Date	Payee	Amount	Description
3/6/2025	VANGUARD CLEANING SYSTEMS	650.00	CLEANING - OFFICE
3/6/2025	VANGUARD CLEANING SYSTEMS	350.00	CLEANING - WWTP
3/6/2025	VANGUARD CLEANING SYSTEMS	542.00	CLEANING - EDR
3/10/2025	UTAH-IDAHO TEAMSTERS SECURITY FUND	43,386.00	UNION HEALTH & WELFARE
3/10/2025	WESTERN CONF TEAMSTERS PENSION	28,975.19	UNION PENSION CONTRIBUTION
3/12/2025	ADVANCED ENGINEERING & ENVIR. SERVICES	4,238.25	8800 W WATER REPLACEMENT
3/12/2025	ADVANCED ENGINEERING & ENVIR. SERVICES	11,930.00	SCADA UPGRADES DESIGNS & BIDDING
3/12/2025	ADVANCED ENGINEERING & ENVIR. SERVICES	3,006.00	LEAD & COPPER RULE REVISION SUPPORT
3/12/2025	ALLSTATE	478.27	INSURANCE
3/12/2025	AQUATIC INFORMATICS, INC	2,286.00	RIO SOFTWARE DATA MANAGMENT SYSTEM- WRF
3/12/2025	ARDURRA	2,861.25	MWD 2024 GIS SERVICES
3/12/2025	BOLT & NUT SUPPLY CO.	14.00	BOLTS & WASHERS- VAUGHAN CHOPPER PUMP- WWTP
3/12/2025	BOWEN COLLINS & ASSOCIATES	24,495.51	MAGNA REUSE PROJECTS
3/12/2025	BOWEN COLLINS & ASSOCIATES	14,714.00	7200 W SECONDARY WATERLINE PROJECT
3/12/2025	BOWEN COLLINS & ASSOCIATES	7,591.00	MWD MASTER PLANNING IMPACT FEE AND RATE STUDIES
3/12/2025	CHEMTECH-FORD	338.00	WWTP LAB & TESTING
3/12/2025	CHEMTECH-FORD	710.00	WWTP LAB & TESTING
3/12/2025	CHEMTECH-FORD	600.00	WATER LAB & TESTING
3/12/2025	CLARK, STEVE	605.40	PER DIEM-UTAH WATER USERS 2025 CONFERENCE
3/12/2025	FORCE ELECTRIC, LLC	2,000.00	OUTLETS ADDED - SHOP
3/12/2025	FORCE ELECTRIC, LLC	220.00	VFD TROUBLESHOOT-WATER
3/12/2025	FORCE ELECTRIC, LLC	6,850.00	REPLACE LIGHTING-CHEMICAL ROOM- EDR
3/12/2025	FORCE ELECTRIC, LLC	405.00	INSTALL POWER- BASEMENT FURNITURE-OFFICE
3/12/2025	GOBLE SAMPSON ASSOC., INC.	869.00	INTERNAL HOSES FOR ALUM- WWTP
3/12/2025	HARRINGTON INDUSTRIAL PLASTICS	13.46	FITTINGS & UNIONS- CHLORINE ANALYZER # PUMP- WWTP
3/12/2025	HENSHAW, GAVIN	605.40	PER DIEM- UTAH WATER USERS 2025 CONFERENCE
3/12/2025	ICNG INTERMTN CONTROLS NICHOLS-GIVEN	1,220.20	BRAY VALVES- EDR
3/12/2025	JORDAN VALLEY WATER	688.50	LABORATORY SERVICES
3/12/2025	JORDAN VALLEY WATER	29,335.70	WATER DELIVERIES
3/12/2025	LAWSON PRODUCTS, INC.	3,913.61	MISC SHOP SUPPLIES- MECHANICS SHOP
3/12/2025	LAWSON PRODUCTS, INC.	39.07	MISC SHOP SUPPLIES- MECHANICS SHOP
3/12/2025	LEVERAGE IT SOLUTIONS	4,140.00	STANDARD SUPPORT - FEBRUARY
3/12/2025	LEVERAGE IT SOLUTIONS	1,884.97	SETUP & CONFIGURATION COMPUTER- OFFICE
3/12/2025	MECHANICAL SERVICE & SYSTEMS, INC.	223.50	FIXED DAMPERS - OFFICE
3/12/2025	METERWORKS	7,608.50	INSTALLATION OF METERS
3/12/2025	PURCELL TIRE COMPANY	2,805.84	TIRE REPLACEMENTS- #8
3/12/2025	ROCKY MOUNTAIN MEDICAL CLINIC	110.00	PRE- EMPLOYMENT SCREENING & DOT EXAM
3/12/2025	SEBIS DIRECT, INC	1,218.46	PROCESS OF MONTHLY BILLINGS
3/12/2025	STANTEC CONSULTING SERVICES INC.	8,677.31	MAGNA INFLUENT PROJECT PHASE 3 - ENGINEERING SERVICES
3/12/2025	STANTEC CONSULTING SERVICES INC.	18,990.00	WESTSIDE COLLECTION SYSTEM IMPROVEMENTS, PROJECT 1B-CM
3/12/2025	SUNBELT RENTALS, INC.	228.37	MAN LIFT- BLIND REPAIR- OFFICE
3/12/2025	TRAILBLAZER CONTROLS	3,182.00	RUPTURE DISK- WWTP
3/12/2025	WHITMORE, AMANDA	3,164.00	TUITION REIMBURSEMENT
3/13/2025	COSTCO WHOLESALE	86.39	OFFICE SUPPLIES- EDR
3/13/2025	FEDEX	359.99	SHIPPING- CAMERA REPAIRS- #52
3/13/2025	LAWSON PRODUCTS, INC.	1,026.17	MISC SHOP SUPPLIES- MECHANICS SHOP
3/13/2025	PREMIER TRUCK GROUP	186.99	COOLANT TANK-#74
3/15/2025	IPS	142.80	T&A MONTHLY FEE-FEBRUARY
3/17/2025	GLENS KEY INC.	690.00	SAFE REPAIR- OFFICE
3/17/2025	O'REILLY	86.97	ENGINE OIL - MINI EX
3/17/2025	OSINC, INC	200.00	SAFETY BOOTS
3/18/2025	ENBRIDGE GAS	4,502.09	GAS 6850 W 2820 S
3/18/2025	ENBRIDGE GAS	362.73	GAS 6026 PARKWAY BLVD
3/19/2025	ENBRIDGE GAS	184.88	GAS FOR 3291 S 8000 W MAGNA UT
3/19/2025	ENBRIDGE GAS	1,041.82	GAS FOR 8931 W 3500 S MAGNA UT
3/19/2025	ENBRIDGE GAS	7,350.98	GAS 7650 W 2100 S
3/19/2025	ENBRIDGE GAS	628.77	GAS 8885 W 3500 S
3/20/2025	AMES CONSTRUCTION	1,224.30	REFUND OF HYDRANT DEPOSIT
3/20/2025	CH SPENCER & COMPANY	900.00	LASER ALIGNMENT- EDR
3/20/2025	CHEMTECH-FORD	338.00	WWTP LAB & TESTING
3/20/2025	CHEMTECH-FORD	358.00	WWTP LAB & TESTING
3/20/2025	CHEMTECH-FORD	178.00	WATER LAB & TESTING
3/20/2025	CHEMTECH-FORD	623.00	WWTP LAB & TESTING
3/20/2025	CHEMTECH-FORD	220.00	EDR LAB & TESTING
3/20/2025	CINTAS 1ST AID	169.21	FIRST AID CABINET- OFFICE
3/20/2025	CINTAS 1ST AID	279.93	FIRST AID CABINET-SHOP
3/20/2025	CINTAS 1ST AID	130.56	FIRST AID CABINET-EDR
3/20/2025	CINTAS 1ST AID	112.95	FIRST AID CABINET-WWTP
3/20/2025	CINTAS 1ST AID	93.24	FIRST AID CABINET -WWTP ADMIN
3/20/2025	COLLIERS INT VALUATION & ADVISORY SVCS	2,800.00	APPRAISAL SERVICES FOR THE SURPLUS LAND

**MAGNA WATER DISTRICT
INVOICE PAYMENTS
3/5/2025 TO 4/1/2025**

Check Issue Date	Payee	Amount	Description
3/20/2025	COLLIERS INT VALUATION & ADVISORY SVCS	1,400.00	APPRAISAL SERVICES FOR 8979 W 3500 S
3/20/2025	E.T. TECHNOLOGIES, INC	1,730.01	SLUDGE REMOVAL
3/20/2025	GOBLE SAMPSON ASSOC., INC.	162.38	SHIM GASKETS- VAUGHAN CHOPPER PUMP- WWTP
3/20/2025	HARRINGTON INDUSTRIAL PLASTICS	534.52	PARTS TO REPAIR LEAK- EDR
3/20/2025	IPS	138.72	T&A MONTHLY FEE- MARCH
3/20/2025	KGB CONSTRUCTION	1,800.00	HYDRANT METER REFUND DEPOSIT
3/20/2025	METERWORKS	5,735.25	INSTALLATION OF METERS
3/20/2025	PURCELL TIRE COMPANY	996.48	TIRE REPLACEMENTS-#63
3/20/2025	RDO EQUIPMENT CO	982.60	CUTTING BLADE & BOLTS- JOHN DEERE LOADER
3/20/2025	ROCKY MOUNTAIN MEDICAL CLINIC	45.00	DRUG SCREENING
3/20/2025	ROCKY MOUNTAIN POWER CO.,	95.66	POWER BOOSTER STATION
3/20/2025	ROCKY MOUNTAIN POWER CO.,	21,639.41	POWER BARTON 1 & 2
3/20/2025	ROCKY MOUNTAIN POWER CO.,	1,758.29	POWER HAYNES WELL
3/20/2025	ROCKY MOUNTAIN POWER CO.,	236.37	POWER SHALLOW WELLS
3/20/2025	ROCKY MOUNTAIN POWER CO.,	42.60	POWER 3500 TANKS
3/20/2025	ROCKY MOUNTAIN POWER CO.,	27.53	POWER BACCHUS TANKS
3/20/2025	ROCKY MOUNTAIN POWER CO.,	96.08	POWER SECONDARY RES PUMP
3/20/2025	ROCKY MOUNTAIN POWER CO.,	4,118.56	POWER POWER ZONE 3
3/20/2025	ROCKY MOUNTAIN POWER CO.,	322.61	POWER CEMENT BUILDING SHOP
3/20/2025	ROCKY MOUNTAIN POWER CO.,	2,743.60	POWER POWER 7600 RESERVOIR
3/20/2025	ROCKY MOUNTAIN POWER CO.,	11.98	POWER SHALLOW WELLS
3/20/2025	SALT LAKE EXCAVATING	353.57	REFUND FOR HYDRANT DEPOSIT
3/20/2025	STEVE REGAN CO.	1,932.37	WEED KILLER- ALL FACILITIES
3/24/2025	BLUE STAKES OF UTAH 811	361.34	BILLABLE NOTIFICATIONS- FEBRUARY
3/24/2025	FEDEX	59.79	SHIPPING- SEWER CAMERA REPAIRS- #52
3/24/2025	GRAINGER	302.53	SPIDER BEARINGS- AIR CHILLER-8000 BOOSTER
3/24/2025	GRAINGER	1,094.87	WATER FEED PUMP- CHLORINE ANALYZER #1- WWTP
3/24/2025	MOUNTAINLAND SUPPLY COMPANY	281.87	STOCK PARTS-WATER
3/24/2025	SAFELITE FULFILLMENT, INC	611.58	WINDSHIELD REPLACEMENT-#83
3/24/2025	UNIFIED FIRE AUTHORITY	159.90	WWTP INFLUENT PROJECT UFA IMPACT FEES
3/24/2025	WORKERS COMPENSATION FUND OF U	1,857.62	WORKERS COMP INSURANCE
3/26/2025	AIRGAS USA, LLC - CENTRAL DIVISION	4,163.52	WELDER
3/31/2025	AMAZON CAPITAL SERVICES	77.55	OFFICE SUPPLIES- OFFICE
3/31/2025	AMERITAS LIFE INSURANCE CORP	1,642.83	INSURANCE
3/31/2025	SMITH HARTVIGSEN, PLLC	598.50	GENERAL MATTERS
3/31/2025	SMITH HARTVIGSEN, PLLC	698.00	EMPLOYMENT LAW & OTHER CONFIDENTIAL MATTER
3/31/2025	SMITH HARTVIGSEN, PLLC	3,175.50	LEGISLATIVE MATTERS
3/31/2025	THE LINCOLN NATIONAL LIFE	731.10	INSURANCE
4/1/2025	PITNEY BOWES INC	119.28	OFFICE SUPPLIES-OFFICE
		\$ 2,161,820.58	

VENDOR NAME	AMOUNT	YTD Totals
ADVANCED ENGINEERING & ENVIR. SERVICES	19,174.25	82,862.00
AIRGAS USA, LLC - CENTRAL DIVISION	4,163.52	4,493.30
ALLRED'S INC.	248.37	248.37
ALLSTATE	478.27	1,434.81
AMAZON CAPITAL SERVICES	324.83	1,895.97
AMERITAS LIFE INSURANCE CORP	1,642.83	6,571.32
AMES CONSTRUCTION	1,224.30	1,224.30
AQS ENVIRONMENTAL SCIENCE	2,000.00	6,000.00
AQUATIC INFORMATICS, INC	2,286.00	11,926.00
ARDURRA	2,861.25	18,777.50
BD BUSH EXCAVATION	900,965.75	900,965.75
BLUE STAKES OF UTAH 811	361.34	1,217.68
BOLT & NUT SUPPLY CO.	14.00	14.00
BOWEN COLLINS & ASSOCIATES	46,800.51	105,374.01
CH SPENCER & COMPANY	9,963.65	9,963.65
CHEMTECH-FORD	5,851.00	18,401.00
CINTAS 1ST AID	785.89	1,485.86
CLARK, STEVE	605.40	605.40
COLLIERS INT VALUATION & ADVISORY SVCS	4,200.00	4,200.00
CORRIO CONSTRUCTION, INC.	694,255.12	1,298,979.35
COSTCO WHOLESALE	86.39	588.03
E.T. TECHNOLOGIES, INC	4,255.01	34,916.80
ENBRIDGE GAS	14,071.27	47,830.70
FEDEX	419.78	419.78
FORCE ELECTRIC, LLC	9,475.00	10,555.00
GLENS KEY INC.	690.00	1,062.00
GOBLE SAMPSON ASSOC., INC.	1,031.38	1,031.38
GRAINGER	3,111.01	3,184.35
HACH COMPANY	951.00	2,589.39
HARRINGTON INDUSTRIAL PLASTICS	632.40	940.05
HENSHAW, GAVIN	605.40	861.40
ICNG INTERMTN CONTROLS NICHOLS-GIVEN	1,220.20	1,220.20
INTERSTATE PRODUCTS, INC	1,794.95	1,794.95
IPS	281.52	420.24
JMC INSTRUMENTS & CONTROLS	1,258.53	5,359.07
JORDAN VALLEY WATER	30,024.20	90,408.31
KENWORTH SALES CO , INC.-SALT LAKE CITY	88.00	278.91
KGB CONSTRUCTION	1,800.00	1,800.00
LAWSON PRODUCTS, INC.	4,978.85	4,978.85

VENDOR NAME	AMOUNT	YTD Totals
LEVERAGE IT SOLUTIONS	6,024.97	17,064.97
LGG INDUSTRIAL, INC	36.47	407.96
LOWE'S	414.74	2,403.44
MECHANICAL SERVICE & SYSTEMS, INC.	1,689.82	6,745.94
METERWORKS	16,532.87	596,523.00
MOUNTAINLAND SUPPLY COMPANY	281.87	36,207.99
OQUIRRH HILLS PROPERTY, LLC	6,000.00	6,000.00
O'REILLY	86.97	518.00
OSINC, INC	200.00	1,567.89
PITNEY BOWES INC	119.28	119.28
PREMIER TRUCK GROUP	186.99	186.99
PURCELL TIRE COMPANY	3,802.32	3,802.32
RDO EQUIPMENT CO	982.60	1,249.93
ROCKY MOUNTAIN MEDICAL CLINIC	155.00	635.00
ROCKY MOUNTAIN POWER CO.,	63,203.89	226,222.89
S&S ELECTRIC, LLC	141,568.77	145,368.77
SAFELITE FULFILLMENT, INC	611.58	611.58
SAFETY-KLEEN SYSTEMS, INC.	442.55	442.55
SALT LAKE EXCAVATING	353.57	353.57
SEBIS DIRECT, INC	3,825.25	30,722.91
SMITH HARTVIGSEN, PLLC	4,472.00	9,933.00
STANTEC CONSULTING SERVICES INC.	27,667.31	80,233.86
STAPLES BUSINESS CREDIT	245.37	525.35
STEVE REGAN CO.	1,932.37	3,287.79
SUBSITE ELECTRONICS	3,550.86	3,550.86
SUNBELT RENTALS, INC.	228.37	228.37
THATCHER COMPANY	10,972.42	50,177.90
THE LINCOLN NATIONAL LIFE	731.10	2,924.40
TOTAL POWER & CONTROLS, LLC	5,620.00	8,346.45
TRAILBLAZER CONTROLS	3,182.00	3,182.00
UNIFIED FIRE AUTHORITY	159.90	159.90
UTAH-IDAHO TEAMSTERS SECURITY FUND	43,386.00	131,707.50
VANGUARD CLEANING SYSTEMS	1,542.00	4,626.00
VESTIS	2,633.39	9,929.06
WESTERN CONF TEAMSTERS PENSION	28,975.19	97,338.56
WHITMORE, AMANDA	3,164.00	3,164.00
WORKERS COMPENSATION FUND OF U	1,857.62	1,857.62
TOTALS	2,161,820.58	4,175,207.28

**MAGNA WATER DISTRICT
ZIONS BANK BOND PAYMENT
3/5/2025-04/1/2025**

Check Issue Date	Payee	Amount	Description
3/6/2025	ZIONS FIRST NATIONAL BANK	83530.83	5436869-BOND SER 2013
		<u>\$ 83,530.83</u>	

MANAGER'S REPORT



MEMO

TO: MWD Board of Directors
FROM: Clint Dilley, P.E., General Manager
DATE: 04/02/25 (April 10th Board Meeting)
RE: Report and Discussion from General Manager

PURPOSE OF MEMO

The purpose of this memo is to provide the Magna Water District (MWD) Board of Directors a general report from the General Manager and associated discussion with input from rest of management team to keep the board abreast of general matters in the District. The format of the memo will primarily be a list of bullet points to assist guiding the discussion in the board meeting.

REPORT FROM GENERAL MANAGER

After discussions with the board and management team we have focused our efforts on three main areas including 1) Staffing 2) Operations and 3) Communication as outlined in the following sections.

STAFFING

- Water Operations
 - Open water service maintenance position on construction crew has been filled
 - Water Construction Crew Lead Man position closed with two in house candidates scheduled for interviews on 4/7/25
- Engineering
 - District Inspector position filled in house. Will start transition once Water Construction Crew Lead Man position is filled
 - Interviews ongoing for Staff Engineer Position

OPERATIONS

- Water Operations
 - Zone 3 emergency backup generator startup & final load testing completed
 - Service maintenance flushed secondary water reservoir to canal & used hydroexcavator to pump out the intake structure sump
 - A customer complimented a meter change out completed by Meterworks. Said they were very professional and courteous
- WWTP Operations
 - RV Dump to remain closed this season
 - Collections crew reviewing & identifying priority repairs for collection system this year & target locations for root control efforts
 - WWTP OM completed & submitted 2024 Phosphorous monitoring report & data summary to DWQ showing continued positive results for phosphorous removal

- Ongoing facility improvements at WWTP from last years GM walk thru including asphalt crack sealing, parking lot striping, roadway maintenance & painting/staining
- Office
 - Front conference room scheduled for touch up & painting this week
 - Continued working through summary of anticipated changes & transition options/plan for union employees that will result from the legislation that was passed on unions
- Delinquent accounts
 - February 2025
 - Accounts that are delinquent: 733
 - Total of all delinquent accounts: \$97,045.49
 - Average delinquent account balance: \$132.39
 - Pink notices sent out = 289
 - Pink notices were 66% effective
 - Red notices were 77% effective as of 2/27/25
 - January 2025
 - Accounts that are delinquent: 796
 - Total of all delinquent accounts: \$109,564.70
 - Average delinquent account balance: \$137.64
 - Pink notices sent out = 248
 - Pink notices were 45% effective
 - Red notices were 87% effective as of 1/29/25
 - December 2024
 - Accounts that are delinquent: 908
 - Total of all delinquent accounts: \$124,536.30
 - Average delinquent account balance: \$137.18
 - Pink notices sent out = 352
 - Pink notices were 71% effective
 - Red notices were 94% effective as of 12/23/24

COMMUNICATION & MORALE

- Continue working toward improving communication w/ board members & community partners
 - Sent out flyer & social media for Localscapes class for Thursday April 10th from 6-7 pm.
 - Sent out flyer & social media on fluoride legislation removing the addition of fluoride to drinking water
 - Will send out flyer on drought status/water conservation level in April
 - Will include information on \$3.2 million in grant funding MWD secured through drinking water board for lead/galvanized service line replacements in future flyer
- Work to improve communication & morale with employees
 - Office staff & mgmt team & leads completed team building meetings in March
 - Started first monthly safety raffle in this month's safety meeting so long as we remain injury free for the quarter
 - March madness tournament bracket challenge for employees
- Work to improve communication with customers
 - Thorough and prompt response to customer concerns and complaints
 - Had a customer complaint of small fish collected in secondary water service

ENGINEERING REPORT

Engineering Report (Updated 04/01/25)

Capital and General Engineering Projects

- **8800 West Water line Project**
 - Upsize the water line in 8800 W from 3100 S to 2600 S. to 12-inch
 - Bids received
- **7200 W and 3100 S Secondary Water Project**
 - Design nearing completion
 - **Anticipate bidding April**
- **WRF Reuse Project**
 - **Reuse Start up complete. Filled Reservoir and used to flush system**
- **Influent Pump Station**
 - Processing submittals and RFI's
 - **Grit Building foundation concrete next couple weeks**
 - **Pump Station concrete next couple weeks**
- **WWTP Facility Plan Update**
 - WWTP model complete
 - Facility assessment complete
 - Final Draft complete. Present report and findings in May board meetings
- **Haynes Well #8 Replacement**
 - Well drilling and casing design complete
 - Pump house design complete
 - Working on paperwork and agreement for \$1.31 million grant
 - Submitted work plan and cost estimate to EPA for review
 - **Review Meeting with EPA March 17th**
 - **Review comments from EPA, anticipated mid-April**
- **Haynes Well #7 Rehabilitation**
 - State Review of plan December
 - Bid December – January
 - **Start March 2025 so well is ready for service in summer 2025**
- **West Side Collection Phase 1B Project**
 - **Open cut portion complete, working with City/MSD on pavement section.**
 - **SR-201 crossing scheduled for second week of April**
- **West Side Collection Phase 2 Project**
 - **Design kickoff meeting scheduled for April 8th**
- **Solids Handling Building Expansion**
 - Plan review in progress
- **Change House**
 - Alternative Analysis complete.
- **Zone 3 Secondary Water Reservoir**
 - Property acquired
 - Design complete
 - In review by WVC, anticipate bidding April
- **Railroad Parcel**
 - Appraisal to be completed

WATER OPERATIONS

Water Production Report & Callout Report

March 2025

Water Production Summary

The culinary water production for the month of March was 100.6 million gallons or 308.72-acre feet, a 10.19% increase from 2024. . YTD was 297.03 million gallons or 911.63-acre feet, a 10.78% increase from 2024.

We have purchased 198.21-acre feet of water from Jordan Valley Water.

Callout Report – Water and Wastewater Combined

Total number of call outs - 13

Water – 11

Wastewater – 2

Total Hours for call outs – 57

Water – 48

Wastewater – 9

Mainline Leak – 0

Service Line Leaks – 0

Miscellaneous - 13

Summary Of Water Deliveries
MAGNA WATER DISTRICT
System # 18014
Mar-25

Source	Month's Deliveries (AF)		Change %	Current Month's Gall	Deliveries YTD (AF)		Change %	YTD Gallons
	2025	2024			2025	2024		
CULINARY WATER								
Well Sources Barton and Haynes	275.59	244.69			811.47	715.90		
To Waste	31.53	30.85			92.18	90.11		
Total Finished Blend EDR	241.29	209.65			713.42	614.59		
JVWCD Magna Reading	66.47	67.98			195.32	198.98		
JVWCD	67.43	67.60			198.21	198.78		
Total Culinary Water	308.72	277.25	10.19%	100,589,620	911.63	813.37	10.78%	297,034,580
SECONDARY WATER								
Irrigation Well #1	-	-			-	-		
Irrigation Well #2	-	-			-	-		
Irrigation Well #3	-	-			-	-		
High Zone (secondary)	-	-			-	-		
Low Zone (secondary)	-	-			-	-		
Total secondary Usage	-	-	#DIV/0!	-	-	-	0.00%	-
Total Production of Water	308.72	277.25	10.19%	100,589,620	911.63	813.37	11%	297,034,580

* EDR Blend + Total Secondary + JVWCD = Total Production

MARCH CALL OUTS

Dept.	Employee	Date	Hours	Description
SEWER	SCOTT BECK	3/1/2025	3	INFLUENT CHOPPER #113 PLUGGED
SEWER	BEAU LAMPER	3/1/2025	3	INFLUENT CHOPPER #113 PLUGGED
WATER	CONNOR MCREYNOLDS	3/1/2025	3	WATER SHUT OFF- 9066 W 3200 S
		3/1/2025	3	SEWER DRAINAGE ISSUE-8920 W 2900 S
		3/5/2025	3	METERWORKS PLUGGED HOMEOWNER LINE- 8317 W WESTERN DR
WATER	CLINT GILES	3/1/2025	3	SEWER DRAINAGE ISSUE-8920 W 2900 S
WATER	MARK MANZANARES	3/1/2025	3	SEWER DRAINAGE ISSUE-8920 W 2900 S
WATER	MIKE HARMS	3/5/2025	3	METERWORKS PLUGGED HOMEOWNER LINE- 8317 W WESTERN DR
WATER	CHRIS THOMPSON	3/9/2025	3	COLDSIDE LEAK, SHUT OFF WATER- 3120 S BREEZE DR
SEWER	PAUL BIRD	3/12/2025	3	DRILLED HOLE FOR SENSOR AT WWTP
WATER	MATT HUNTER	3/14/2025	3	SNOW REMOVAL- PUBLIC ACCESS
		3/14/2025	3	CUSTOMER REPORTED NO WATER- 3051 S 7750 W
		3/16/2025	3	PREVIOUS REPAIR SINKING- 8836 W HELEN DR
WATER	GENE STOTT	3/23/2025	3	COLDSIDE LEAK- 2764 S 8650 W
		3/26/2025	3	SECONDARY LEAK- 7607 MOUNT ELINOR RD
WATER	JUSTIN LONG	3/28/2025	3	COLDSIDE LEAK, SHUT OFF WATER- WESTERN MOBILE ESTATES
		3/28/2025	3	TURN OFF PUMP FOR SECONDARY RESERVOIR
WATER	GAVIN HENSHAW	3/28/2025	3	COLDSIDE LEAK, SHUT OFF WATER- WESTERN MOBILE ESTATES
		3/28/2025	3	TURN OFF PUMP FOR SECONDARY RESERVOIR

Total Callout Hours	57
Total Callouts	13
Total Water/EDR Hours	48
Total # of Water Callouts	11
Total WWTP Hours	9
Total WWTP Callouts	2

LEAKS

Date	Address	Hours	Mainline/Service
TOTAL			

WASTEWATER OPERATIONS

From: [Google Forms](#)
To: [Dallas Henline](#)
Subject: Full MWPP Survey - 2025
Date: Wednesday, April 2, 2025 4:51:41 PM

You don't often get email from forms-receipts-noreply@google.com. [Learn why this is important](#)



Thanks for filling out [Full MWPP Survey - 2025](#)

Here's what was received.

Full MWPP Survey - 2025

Municipal Wastewater Planning Program survey for the year 2024.

Email *

dallas@magnawaterut.gov

Section I: General Information

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions](#) page

What is the name of the Facility? *

Magna Water District

What is the Name of the person responsible for this organization?

*

Dallas Henline

What is the Title of the person responsible for this organization? *

Wastewater Operations Manager

What is the Email Address for the person responsible for this organization? *

dallas@magnawaterut.gov

What is the Phone number for the person responsible for this organization? *

8018643255

Please identify the Facility Location? *

Please provide either Longitude and Latitude, address, or a written description of the location (with area or point).

7764 W. 2100 S. Magna UT. 840924

Are you a federal facility?

A federal facility is a military base, a national park, or a facility associated with a federal government organization (e.g., BLM, Forest Service, etc.)

Yes

No

Financial Evaluation Section

As you begin this survey you must keep in mind which part of the wastewater system that you represent, unless you represent it all (e.g., collections, treatment, or both). If you only represent the collection system please respond to each question thinking only of collection system data as you proceed through this survey. The same goes for treatment and both. If you get a question that does not apply to the part of the system which you represent then leave it unanswered. However, please try to answer as many questions as you possibly can.

This section is completed by:

Leisle Fitzgerald
.....

Are sewer revenues maintained in a dedicated purpose enterprise/district account?

- Yes
 No

Are you collecting 95% or more of your anticipated sewer revenue?

- Yes
 No

Are Debt Service Reserve Fund requirements being met?

- Yes
 No

Where are sewer revenues maintained?

- General Fund
- Combined Utilities Fund
- Other

What was the average MONTHLY User Charge for 2024?

33.73/RE/Month
.....

Do you have a water and/or sewer customer assistance program (CAP)?

- Yes
- No

Are property taxes or other assessments applied to the sewer systems?

- Yes
- No

What is the yearly amount of revenue that you receive from these taxes?

1,656,818.63
.....

Are sewer revenues sufficient to cover operations & maintenance costs, and repair & replacement costs (OM&R) at this time?

- Yes
- No

Are projected sewer revenues sufficient to cover operation & maintenance, and repair and replacement costs for the next five years?

- Yes
- No

Does the sewer system have sufficient staff to provide proper operation & maintenance, and repair and replacement?

- Yes
- No

Has a repair and replacement sinking fund been established for the sewer system?

- Yes
- No

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

- Yes
- No

Are sewer revenues sufficient to cover all costs of current capital improvements projects?

- Yes
- No

Has a Capital Improvements Reserve Fund been established to provide for anticipated capital improvement projects?

- Yes
- No

Are projected Capital Improvements Reserve Funds sufficient for the next five years?

- Yes
- No

Are projected Capital Improvements Reserve Funds sufficient for the next ten years?

- Yes
- No

Are projected Capital Improvements Reserve Funds sufficient for the next twenty years?

- Yes
- No

Have you completed a rate study within the last five years?

- Yes
- No

Do you charge Impact fees?

Yes

No

If you charged Impact Fees, how much were they? =

If not a flat fee, use total collected impact fees for the year divided by the total number of entities who paid fees that year.

\$4,052
.....

Have you completed an impact fee study in accordance with UCA 11-36a-3 within the last five years?

Yes

No

Do you maintain a Plan of Operations?

Yes

No

Have you updated your Capital Facility Plan within the last five years?

Yes

No

In what year was the Capital Facility Plan last updated?

2020

Do you use an Asset Management system for your sewer systems?

- Yes
- No

Do you know the total replacement cost of your total sewer system capital assets?

- Yes
- No

Replacement Cost =

200,000,000

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?

- Yes
- No

What is the sewer/treatment system annual asset renewal cost as a percentage of its total replacement cost?

2%

Describe the Asset Management System. Check all that apply:

- Spreadsheet
- GPS
- Accounting Software
- Specialized Software

What is the 2024 Capital Assets Cumulative Depreciation for your facility?

28,714,994.95
.....

What is the 2024 Capital Assets Book Value?

Book Value = (total cost) - (accumulated depreciation)

34,130,584
.....

Cost of projected capital improvements - Please enter a valid numerical value
- 2024?

8,262,591
.....

Cost of projected capital improvements - Please enter a valid numerical value
- 2025 through 2029?

9,034,695
.....

Cost of projected capital improvements - Please enter a valid numerical value
- 2030 through 2034?

5,000,000

Cost of projected capital improvements - Please enter a valid numerical value
- 2035 through 2039?

5,000,000

Cost of projected capital improvements - Please enter a valid numerical value
- 2040 through 2044?

50,000,000

Purpose of Capital Improvements - 2024? Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements - 2025 through 2029? - Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements - 2030 through 2034 Check all that apply.?

- Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements - 2035 through 2039? - Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements from 2040 through 2044? - Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

To the best of my knowledge, the Financial Evaluation section is completed and accurate.



- True
- False

Do you have a collection system? *

- Yes
- No

Collection System

Including piping and lift stations.

This form is completed by [name]?

The person completing this form may receive Continuing Education Units (CEUs).

Dallas Henline
.....

Part I: SYSTEM DESCRIPTION

Please answer the following questions regarding SYSTEM DESCRIPTION.

What is the largest diameter pipe in the collection system?

Please enter the diameter in inches.

42
.....

What is the average depth of the collection system?

Please enter the depth in feet.

10
.....

What is the total length of sewer pipe in the collection system?

Please enter the length in miles.

100
.....

How many lift/pump stations are there in the collection system?

0
.....

What is the largest capacity lift/pump station in the collection system?

Please enter the design capacity in gpm.

No pump stations
.....

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

Yes

No

What year was your collection system first constructed?

This can be an approximate guess if you really are not sure.

1936
.....

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed?

If more than one, cite the oldest.

1936
.....

Part II: DISCHARGES

Please answer the following questions regarding DISCHARGES.

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0
.....

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure, except plugged laterals?

0
.....

Sanitary Sewer Overflow (SSO)

Class 1 - a Significant SSO means a SSO backup that is not caused by a private lateral obstruction or problem that:

- (a) affects more than five private structures;
- (b) affects one or more public, commercial or industrial structure(s);
- (c) may result in a public health risk to the general public;
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
- (e) discharges to Waters of the State.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria

How many Class 1 SSOs were there in Calendar year 2024?

0
.....

How many Class 2 SSOs were there in Calendar year 2024?

0
.....

Please indicate what caused the SSO(s) in the previous 2 questions.

N/A
.....

Please specify whether the SSOs were caused by contract or tributary community, etc.

N/A
.....

Part III: NEW DEVELOPMENT

Please answer the following questions regarding NEW DEVELOPMENT.

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

Yes

No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

Yes

No

What is the number of new commercial/industrial connections in 2024?

6

What is the number of new residential sewer connections added in 2024?

260

How many equivalent residential connections are served?

13,565

Part IV: OPERATOR CERTIFICATION

Please answer the following questions regarding OPERATOR CERTIFICATION.

How many collection system operators do you employ?

5

What is the approximate population served?

38000

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately

certified at least at the Facility's Grade. List the designated Chief Operator/DRC for the Collection System by: First and Last Name, Grade, and email.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

Dallas Henline Grade IV, Clint Giles Grade IV, Matt Hunter Grade IV, Conner McReynolds Grade IV, Raymond Mondragon Grade III

Please list all other wastewater treatment system operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

Dallas Henline Grade IV, Clint Giles Grade IV, Raymond Mondragon Grade III

Please list all other wastewater treatment operators by name and certification grade. Please separate names and certification grades for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

Matt Hunter Grade IV, Conner McReynolds Grade IV, Mark Manzanares Grade 1

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

Yes

No

Part V: FACILITY MAINTENANCE

Please answer the following questions regarding FACILITY MAINTENANCE.

Have you implemented a preventative maintenance program for your

collection system?

Yes

No

Have you updated the collection system operations and maintenance manual within the past 5 years?

Yes

No

Do you have a written emergency response plan for sewer systems?

Yes

No

Do you have a written safety plan for sewer systems?

Yes

No

Is the entire collections system TV inspected at least every 5 years?

Yes

No

Is at least 85% of the collections system mapped in GIS?

Yes

No

Part VI: SSMP EVALUATION

Please answer the following questions regarding SSMP EVALUATION.

Have you completed a Sewer System Management Plan (SSMP)?

Yes

No

Has the SSMP been adopted by the permittees governing body at a public meeting?

Yes

No

Has the completed SSMP been public noticed?

Yes

No

USMP Public Notice Date

Date of public notice?

MM DD YYYY

03 / 31 / 2016

Continue 1

During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?

Yes

No

What adjustments were made to the SSMP (i.e. line cleaning, CCTV inspections, manhole inspections, and/or SSO events)?

N/A

During 2024, was any part of the SSMP audited as part of the five year audit?

Yes

No

If yes, what part of the SSMP was audited and were changes made to the SSMP as a result of the audit?

N/A

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Plan?

Yes

No

Does the collection system have more than 2,000 connections?



Yes

No

Has a fats, oil, and grease (FOG) or fats, oil, sand, and grease program been developed by the collection system?

Yes

No

Part VII: NARRATIVE EVALUATION

Please answer the following questions regarding NARRATIVE EVALUATION.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

Current system well maintained but aging.
.....

What sewerage system capital improvements does the utility need to implement in the next 10 years?

Install new lines to keep up with projected growth. Continue to maintain, repair, and replace problem areas. Install new 30" trunk line for collection of sewers. Manhole linings.
.....

What sewerage system problems, other than plugging, have you had over the last year?

Annual maintenance plan for chemical root control.
.....

Is your utility currently preparing or updating its capital facilities plan?

Yes

No

Does the municipality/district pay for the continuing education expenses of operators?

100%

Partially

Does not pay

Is there a written policy regarding continued education and training for wastewater operators?

Yes

No

Do you have any additional comments?

.....

To the best of my knowledge, the Collections System section is completed and accurate

True

False

Wastewater Treatment Options

You have either just completed or just bypassed questions about a Collection System. If this section was

bypassed by mistake, in the next question you will have the option to return to the questions on a Collection System. If you are good with the progress up to now, next you will determine what kind of Wastewater Treatment you have, or you can choose NO Wastewater Treatment.

What kind of wastewater treatment do you have in your wastewater treatment system?

- Mechanical Plant
- Discharging Lagoon
- Non-Discharging Lagoon
- No Treatment of Wastewater
- Collections (go back to Collections)

Mechanical Plant

Form completed by [name]?

The person completing this form may receive Continuing Education Units (CEUs).

Dallas Henline
.....

Part I: INFLUENT INFORMATION

Please answer the following questions regarding INFLUENT INFORMATION.

What is the design basis or rated capacity for average daily flow in MGD?

4
.....

What is the design basis or rated capacity for average daily BOD loading in lb/day?

5200
.....

What is the design basis or rated capacity for average daily TSS loading in lb/day?

5200
.....

What was the 2024 average daily flow in MGD?

2.7
.....

What was the 2024 average daily loading for BOD in lb/day?

260
.....

What was the 2024 average daily loading for TSS in lb/day?

255
.....

What is the percent of capacity used by the 2024 average daily flow?

75
.....

What is the percent of capacity used by the 2024 average daily BOD load?

100
.....

What is the percent of capacity used by the 2024 average daily TSS?

100
.....

Part II: EFFLUENT INFORMATION

Please answer the following questions regarding EFFLUENT INFORMATION.

How many Notices of Violations (NOVs) did you receive for this facility in 2024?

0
.....

How many days in the past year was there a bypass or overflow of wastewater at the facility due to high flows?

0
.....

Part III: FACILITY AGE

Please answer the following questions regarding FACILITY AGE.

In what year was your HEADWORKS evaluated?

2023
.....

In what year was your HEADWORKS most recently constructed, upgraded, or renewed?

2015
.....

What is the age of your HEADWORKS?

9
.....

In what year was your PRIMARY TREATMENT evaluated?

2023
.....

In what year was your PRIMARY TREATMENT constructed, upgraded or renewed?

1987
.....

What is the age of your PRIMARY TREATMENT?

38
.....

In what year was your SECONDARY TREATMENT evaluated?

2023
.....

In what year was your SECONDARY TREATMENT constructed, upgraded or renewed?

Only a partial aeration upgrade 2017.
.....

What is the age of your SECONDARY TREATMENT?

38

In what year was your TERTIARY TREATMENT evaluated?

2023

In what year was your TERTIARY TREATMENT constructed, upgraded or renewed?

Going online April 2025

What is the age of your TERTIARY TREATMENT?

0

In what year was your DISINFECTION evaluated?

.....

In what year was your DISINFECTION constructed, upgraded or renewed?

2023

What is the age of your DISINFECTION?

1987 with some chemical dosing upgrades in 2024

In what year was your SOLIDS HANDLING evaluated?

2023
.....

In what year was your SOLIDS HANDLING constructed, upgraded or renewed?

2006
.....

What is the age of your SOLIDS HANDLING?

18
.....

In what year was your LAND APPLICATION/DISPOSAL evaluated?

N/A
.....

In what year was your LAND APPLICATION/DISPOSAL constructed, upgraded or renewed?

N/A
.....

What is the age of your LAND APPLICATION/DISPOSAL?

N/A
.....

Part IV: DISCHARGES

Please answer the following questions regarding DISCHARGES.

How many days in the last year was there a bypass or overflow of wastewater at the facility due to equipment failure?

0

Part V: BIOSOLIDS HANDLING

Please answer the following questions regarding BIOSOLIDS HANDLING.

Biosolids disposal (check all that apply)

- Landfill
- Land Application
- Give Away/Other Distribution

Part VI: NEW DEVELOPMENT

Please answer the following questions regarding NEW DEVELOPMENT.

Number of new commercial/industrial connections in the last year?

.....

Number of new residential sewer connectins added in the last year?

.....

Equivalent residential connections served?

.....

Part VII: OPERATOR CERTIFICATION

How many treatment system operators do you employ?

5
.....

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade. List the designated Chief Operator/DRC for the Collection System by: First and Last Name, Grade, and email.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

Dallas Henline, Grade IV, dallas@magnawater.com
.....

Please list all other wastewater treatment system operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

.....

Please list all other wastewater treatment operators by name and certification grade. Please separate names and certification grades for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

Beau Lamper, Grade IV, Scott Beck, Grade IV, Dyllon Delobel, Grade II, Chet Draper, Grade II
.....

Is/are your DRC operator(s) currently certified at the appropriate grade for this facility?

- Yes
- No

Part VIII: FACILITY MAINTENANCE

Please answer the following questions regarding FACILITY MAINTENANCE.

Have you implemented a written preventative maintenance program for your treatment system?

- Yes
- No

Have you updated the treatment system operations and maintenance manual within the past 5 years?

- Yes
- No

Please identify (below) the types of treatment equipment and processes installed at your facility.

Indicate as many as you need.

- Screens
- Grit Removal
- Primary Clarifier

- Imhoff Tanks
- Fixed Film Reactor
- Activated Sludge
- Aerobic Suspended Growth Variations
- Anaerobic Suspended Growth Variations
- Physical-Chemical Systems for Organic Removal w/o Secondary Treatment
- Physical-Chemical Systems for Organic Removal Following Secondary Treatment
- Membrane Filtration
- Suspended-Growth Nitrification and Denitrification
- Air Stripping
- Phosphorus Removal - Chemical
- Phosphorus Removal - Biological
- Ion Exchange
- Reverse Osmosis
- Media Filtration
- Dissolved Air Flotation
- Micro Screens
- Chlorine Disinfection
- UV Disinfection
- Effluent Use/Reuse

To the best of my knowledge, the Mechanical Plant section is completed and

accurate.

- True
- False

Adopt & Sign

I have reviewed this report and to the best of my knowledge the information provided in this report is correct. *

- True
- False

Has this been adopted by the Council? *

- yes
- No

What Date?

What date was this adopted by Council?

MM DD YYYY

04 / 11 / 2024

End of Survey

This is the end of the survey. Please make sure you have submitted your responses for each section. Thank you for your participation.

Also, if you want a copy of your response to this survey you must click the button immediately below and you must do it before you submit the survey.

[Create your own Google Form](#)

Does this form look suspicious? [Report](#)

**CONTROLLER/
CLERK
REPORT**

COMPLIANCE OF LEGAL REQUIREMENTS AND INTERNAL POLICIES CHECK LIST

LEGAL REQUIREMENTS	DATE COMPLETED	DUE DATE	NEXT SCHEDULED FOR
Posting of Annual Schedule of Regular Board Meetings	1/2/2025	1st Monday in January	1/1/2026
Adoption of District's Annual Tentative Budget	10/10/2024	11/30/2024	10/1/2025
Annual Certification and Filing of Budget with State Auditor	11/30/2024	12/31/2024	12/31/2025
Annual Filing of Impact Fees Report with State Auditor	3/31/2024	3/31/2024	3/31/2025
Annual Filing of Financial Statements with State Auditor	6/30/2024	6/30/2024	6/30/2025
Participation in Utah Public Finance Website (transparent.utah.gov) Salaries/Benefits	1/31/2025	1/31/2025	1/31/2026
Quarterly Budget to Actual Reports provided to Board of Trustees			
1st Quarter	5/16/2024	May	05/31/2025
2nd Quarter	8/8/2024	July	07/31/2025
3rd Quarter	11/14/2024	November	11/30/2025
4th Quarter		February	02/28/2026
Quarterly Expenditures and Revenues posted to Utah Public Transparency Website			
1st Quarter	4/27/2024	04/30/2024	04/30/2025
2nd Quarter	7/30/2024	07/31/2024	7/31/2025
3rd Quarter	10/31/2024	10/31/2024	10/31/2025
4th Quarter		01/31/2025	1/31/2026
WWTP Annual Biosolids Report to State	2/10/2025	3/1/2025	3/1/2026
OSHA 300 Report - Posted & Submitted	3/2/2024	3/2/2024	3/2/2025
Board member contact information (name, phone number, and email address) posted on the Utah Public Notice Website	1/8/2024	30 days after information has changed	1/1/2025
Semi-annual Report to State Money Management Council			
June 30 Report	7/15/2024	07/31/2024	7/31/2025
December 31 Report	1/25/2025	01/31/2025	1/31/2026
File statement with Division of Corporations re: receipt of notice of claim	1/1/2025	January	1/1/2026
File with Registry of Lieutenant Governor	5/22/2024	A year from the last filing	4/11/2025
Disclosure regarding responsibility of homeowner to repair retail water line	5/1/2024 10/31/2024	Semi-Annually	10/31/2024
Year End W-2's	1/28/2025	January 31	1/31/2026
Quarterly Payroll Reports			
1st Quarter		4/30/2025	4/30/2025
2nd Quarter		7/31/2025	7/31/2025
3rd Quarter		10/31/2025	10/31/2025
4th Quarter		1/31/2026	1/31/2026

LEGAL REQUIREMENTS	DATE COMPLETED	DUE DATE	NEXT SCHEDULED FOR
Annual Sales Tax Return	1/28/2025	January 31	1/31/2026
Annual ET Technologies Waste Renewal Certification	4/30/2024	4/30/2024	4/30/2025
Water Use Report	3/31/2024 COMPLETED	03/31/2024	3/31/2025
Municipal Wastewater Planning Program Report	4/11/2024 COMPLETED	April 15	5/1/2025
Publish Consumer Confidence Report	7/1/2024	Every July 1	7/1/2025
Annual Employee Training			
Sexual Harassment & Discrimination	5/31/2024	December 31	5/31/2025
Tuition Assistance Program	On-going	During Hiring Onboarding	On-going
Fraud Awareness Training	9/1/2024	December 31	9/1/2025
Ethical Behavior	7/31/2024	December 31	7/31/2025
Preventing Violence in the Workplace	6/26/2024	December 31	6/30/2025
Annual Trustee Training			
Open and Public Meetings Act	11/30/2024	12/01/2024	11/30/2025
Utah Public Officers' and Employees' Ethics Act	11/30/2024	12/01/2024	11/30/2025
New Trustee Special and Local District training Course	11/30/2024	Within one year of Office	11/30/2025
Conflict of Interest Annual certification	1/31/2025	1/31/2025	1/31/2026
Employee Performance Evaluations	11/30/2024	12/31/2024	11/30/2025
Hotline	Ongoing	Posted on Website always	Ongoing
Annual Filing of Fraud Risk assessment with State Auditor	12/12/2024	June 30 of following year	12/31/2025
GRAMA Training Annual for Records Officer	4/9/2024	December 2024	4/9/2025
Proper Notice of Public Meetings	Ongoing	at least 24 hours before public Meeting date and time	Ongoing
Appoint A Board Chair Person Annually	1/9/2025	January Regular Board Meeting	1/1/2026
Public Tax Increase Hearing	Ongoing	When Needed	Ongoing
Review Insurance/Bonding Requirements	Annually	December 2024	2025
Review Fund Balance Limitation	Annually	December 2024	2025
Imposing/Increasing Fee - Public Hearing	4/22/2021	When needed	Unknown
Meeting Minutes	Ongoing		Ongoing
Meeting Minutes and any materials distributed at the Meeting available on the Utah Public Notice Website, District website, and district office and within three business days after holding an open meeting, make an audio recording of the open meeting available to the public for listening.			
Copies of "Robert's Rules of Order"	ongoing	ongoing	ongoing
(b) Subject to Subsection (3)(3), a board of trustees shall: (i) adopt rules of order and procedure to govern a public meeting of the board of trustees; (ii) conduct a public meeting in accordance with the rules of order and procedure described in Subsection (3)(b)(i); and (iii) make the rules of order and procedure described in Subsection (3)(b)(i) available to the public: (A) at each meeting of the board of trustees; and (B) on the local district's public website, if available			

BLACK OPS CONCRETE



BOARD OF TRUSTEES
Mick Sudbury, Chairman
Jeff White
Dan L. Stewart

GENERAL MANAGER
Clint Dilley, P.E.

April 1, 2025

Blacks Ops Concrete Construction, LLC.
PO Box 828, Magna, UT 84044
801-960-6764

Subject: Black Ops Concrete Building, Gates Avenue – Water & Sewer Availability

Joe,

We have completed our preliminary review of the proposed **Black Ops Concrete Building** development located at 7092 West Gates Avenue. Our determination of water and sewer availability is as follows:

EXISTING FACILITIES

- WATER** Water service is available near the development. There is a 16-inch water line, and an 8-inch water line located in Gates Avenue, South of the proposed development. There is an existing 3/4-inch water service near the south/west corner of the property.
- SEWER** Sewer service is available near the development. There is an 8-inch sewer main located in Gates Avenue, South of the proposed development. There is an existing sewer lateral stubbed from the main in Gates Avenue.
- SEC WATER** Secondary water service is not available near the development.

RECOMMENDATIONS

- WATER** Utilize the existing service lateral near the south/west corner of the property. If a larger service is required, abandon the existing service at the main and extend service from the 8-inch water line in Gates Avenue.
- SEWER** Utilize the existing lateral stubbed into the property. If the lateral location does not work for the proposed development, abandon the existing lateral at the main and extend a lateral from the 8-inch sewer line in Gates Avenue.
- SEC WATER** Magna Water District has implemented a secondary water dry-line policy for all new developments approved after April 10, 2001. All new developments involving the development of outdoor watering area are required to install a secondary dry-line. This development will be required to install dry lines along the property frontage. Provide an 8-inch secondary water “dry” line the length of the property frontage or cash-in-leu equal to the cost to construct the secondary water line along the frontage.



BOARD OF TRUSTEES
Mick Sudbury, Chairman
Jeff White
Dan L. Stewart

GENERAL MANAGER
Clint Dilley, P.E.

Plans showing the water and sewer lines will need to be furnished to the District by the Developer's engineer. These Plans will need to show the location of all lines, line sizes, profile of sewer, fittings, and water service connection sizes, locations, and type.

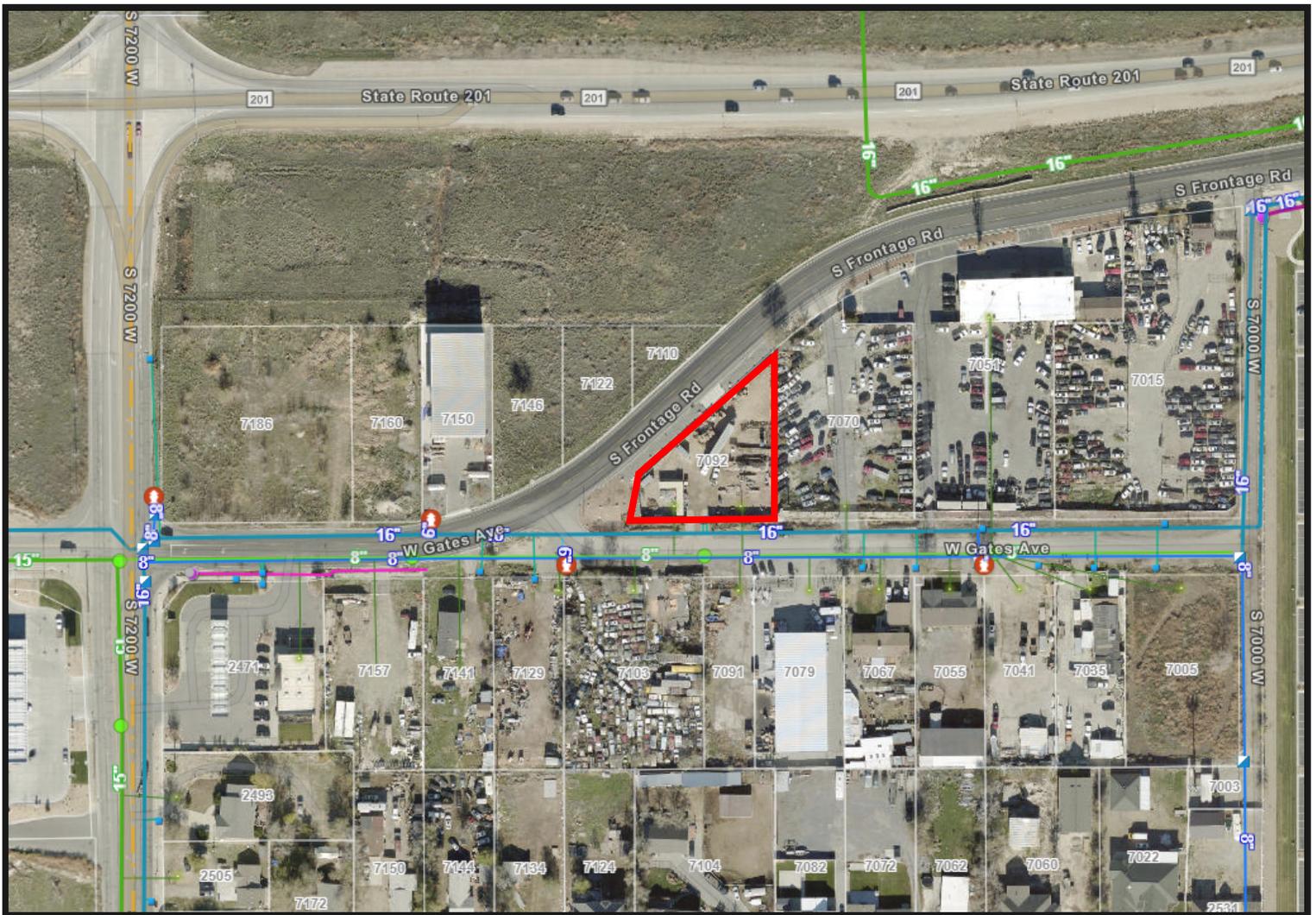
It is my recommendation that the Magna Water District Board approve providing water and sewer services to this Development. If you have any questions or concerns, please contact me at 801-250-2118.

Sincerely,

A handwritten signature in blue ink that reads "Trevor Andra".

Trevor Andra P.E.
District Engineer
Magna Water District

[See attached map of project area]



Development Name:
Black Ops Concrete Building

Address: 7092 West Gates
Avenue, WVC, UT

Number of Lots: 1-Commercial



8800 W

WATERLINE



February 26, 2025

Magna Water District
Clint Dilley, P.E.
General Manager
8885 West 3500 South
Magna, UT 84044

**Re: Letter of Recommendation – 8800 West Waterline Replacement Project
Construction Contractor Selection**

Dear Mr. Dilley,

Bids were opened for the construction of the 8800 West Waterline Replacement Project (Project) on Tuesday, February 25, 2025, at 2:00 p.m. at the Magna Water District (District) office. Six sealed bids were submitted and read out loud. The apparent lower bidder for the Project is Newman Construction for a total of \$1,420,000.00.

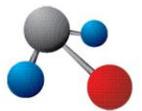
The following is a summary of the bid results and the Engineer’s Estimate.

Contractor	Bid Total
Newman Construction	\$1,420,000.00
Tempest Enterprises	\$1,692,458.00
Beck Construction	\$1,852,555.00
Noland and Son Construction	\$1,880,010.00
PNL Construction	\$1,993,295.00
Condie Construction Company	\$2,021,745.50
Engineer’s Estimate	\$2,391,070.00

We have reviewed the bid for the apparent low bidder. Newman Construction has submitted a bid bond for the correct amount of 5% of the bid price, and the bonds are properly completed and notarized.

Newman Construction has completed many projects of this size and type including one for the District five years ago. We believe they are competent and they have given the District a favorable bid price. If the District chooses to move forward with this Project, then we recommend awarding the project to Newman Construction.

If you have any questions about our recommendation, please reach out to me directly at (801)-597-2449 or via email at Stockton.denos@ae2s.com.



Magna Water District
Letter of Recommendation
Page 2 of 2

Submitted in service,

Stockton Denos, PE
AE2S Project Manager



Magna Water District
8885 West 3500 South
Magna, UT 84044

Dear Magna Water District,

Newman Construction will uphold the total bid price of \$1,420,000.00 for 60 days beyond the bid date of February 25, 2025, for the 8800 West Waterline Replacement Project.

Thanks,

Skyler Fullmer

Newman Construction

CHEVY
COLORADO

LARRY H MILLER CHEVROLET MURRAY
 5500 SOUTH STATE STREET
 MURRAY UT 84107
 801-264-3200

CUST#: D441133
 Deal Number: 171467

MOTOR VEHICLE CONTRACT OF SALE

Purchaser's Name(s): MAGNA WATER DISTRICT Date: 03/24/2025
 Address: 8885 WEST 3500 SOUTH MAGNA UT 84044 County: N/A
 Home Telephone: 801-250-2118 Cell Phone: 801-703-3997 Work Telephone: N/A
 E-mail: NO@EMAIL.COM

YEAR 2024	MAKE CHEVROLET	MODEL COLORADO	COLOR GXD/Gray	STOCK NO. CHV241351
VIN/SERIAL NO. 1GCPTCEKXR1307992		ODOMETER READING 6	SALESPERSON KEVIN M FREEBAIRN	
THIS VEHICLE IS: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED		PRIOR USE DISCLOSURE: <input type="checkbox"/> RENTAL VEHICLE <input type="checkbox"/> FACTORY OFFICIAL <input type="checkbox"/> DEMONSTRATOR <input type="checkbox"/> OTHER		

WARRANTY STATEMENT
 We are selling this Vehicle to you AS-IS and we expressly disclaim all warranties, express and implied, including any implied warranties of merchantability and fitness for a particular purpose, unless the box beside "Used Vehicle Limited Warranty Applies" is marked below or we enter into a service contract with you at the time of this transaction. Any warranties by a manufacturer or supplier other than our Dealership are theirs, not ours, and only such manufacturer or supplier shall be liable for performance under such warranties. We neither assume nor authorize any other person to assume for us any liability in connection with the sale of the Vehicle and the related goods and services.

CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY) The information you see on the window form for this Vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. Traducción española: Vea Párrafo 16.
 Used Vehicle Limited Warranty Applies. We are providing a Used Vehicle Limited Warranty in connection with this transaction. Any implied warranties apply for the duration of the Limited Warranty.

TRADE-IN VEHICLE INFORMATION

Year: 2024	Make: CHEVROLET	Model: EQUINOX	Color: GRV/Gray
VIN/Serial No: 3GNAXUEG3RS113130	Trade-In Allowance: 23332.23		
Balance Owed & Lienholder: 23332.23	Odometer Reading: 16135		

DISCLOSURE OF FINANCING ARRANGEMENT
 If the box beside "PURCHASER AGREES TO ARRANGE FINANCING" is marked below, you are accepting sole responsibility for obtaining financing in connection with your vehicle purchase. If the box beside "SELLER AGREES TO SEEK ARRANGEMENTS FOR FINANCING" is marked, we have agreed to assist you to obtain financing for your purchase transaction. Please note however, that the terms of financing listed below are not contractual terms between you and us. You should also make sure all blanks are filled in before you sign the disclosure.

PURCHASER AGREES TO ARRANGE FINANCING
 THE PURCHASER OF THE MOTOR VEHICLE DESCRIBED IN THIS CONTRACT ACKNOWLEDGES THAT THE SELLER OF THE MOTOR VEHICLE HAS MADE NO PROMISES, WARRANTIES, OR REPRESENTATIONS REGARDING SELLER'S ABILITY TO OBTAIN FINANCING FOR THE PURCHASE OF THE MOTOR VEHICLE. FURTHERMORE, PURCHASER UNDERSTANDS THAT IF FINANCING IS NECESSARY IN ORDER FOR THE PURCHASER TO COMPLETE THE PAYMENT TERMS OF THIS CONTRACT ALL THE FINANCING ARRANGEMENTS ARE THE SOLE RESPONSIBILITY OF THE PURCHASER.
 Signature of Purchaser _____

SELLER AGREES TO SEEK ARRANGEMENTS FOR FINANCING
 (1) THE PURCHASER OF THE MOTOR VEHICLE DESCRIBED IN THIS CONTRACT HAS EXECUTED THE CONTRACT IN RELIANCE UPON THE SELLER'S REPRESENTATION THAT SELLER CAN PROVIDE FINANCING ARRANGEMENTS FOR THE PURCHASE OF THE MOTOR VEHICLE. THE PRIMARY TERMS OF THE FINANCING ARE AS FOLLOWS:
 INTEREST RATE BETWEEN 2.99 % AND 29.99 % PER ANNUM, TERM BETWEEN 24 MONTHS AND 96 MONTHS, MONTHLY PAYMENTS BETWEEN \$ 1 PER MONTH AND \$ 3000 PER MONTH BASED ON A DOWN PAYMENT OF \$ N/A
 (2)(a) IF SELLER IS NOT ABLE TO ARRANGE FINANCING WITHIN THE TERMS DISCLOSED, THEN SELLER MUST WITHIN SEVEN CALENDAR DAYS OF THE DATE OF SALE, MAIL NOTICE TO THE PURCHASER THAT HE/SHE HAS NOT BEEN ABLE TO ARRANGE FINANCING. (b) PURCHASER THEN HAS 14 DAYS FROM THE DATE OF SALE TO ELECT, IF PURCHASER CHOOSES, TO RESCIND THE CONTRACT OF SALE, PURSUANT TO SECTION 41-3-401 (c) IN ORDER TO RESCIND THE CONTRACT OF SALE, THE PURCHASER SHALL:
 (i) RETURN TO SELLER THE MOTOR VEHICLE PURCHASED;
 (ii) PAY THE SELLER AN AMOUNT EQUAL TO THE CURRENT STANDARD MILEAGE RATE FOR THE COST OF OPERATING A MOTOR VEHICLE ESTABLISHED BY THE FEDERAL INTERNAL REVENUE SERVICE FOR EACH MILE THE MOTOR VEHICLE HAS BEEN DRIVEN; AND
 (iii) COMPENSATE SELLER FOR ANY PHYSICAL DAMAGE TO THE MOTOR VEHICLE.
 (3) IN RETURN, SELLER SHALL GIVE BACK TO THE PURCHASER ALL PAYMENTS OR OTHER CONSIDERATION PAID BY THE PURCHASER, INCLUDING ANY DOWN PAYMENT AND ANY MOTOR VEHICLE TRADED IN.
 (4) IF THE TRADE-IN HAS BEEN SOLD OR OTHERWISE DISPOSED OF BEFORE THE PURCHASER RESCINDS THE TRANSACTION, THEN THE SELLER SHALL RETURN TO THE PURCHASER A SUM EQUIVALENT TO THE ALLOWANCE TOWARD THE PURCHASE PRICE GIVEN BY THE SELLER FOR THE TRADE-IN, AS NOTED IN THE DOCUMENT OF SALE.
 (5) IF PURCHASER DOES NOT ELECT TO RESCIND THE CONTRACT OF SALE AS PROVIDED IN SUBSECTION (2)(b) OF THIS FORM: (a) THE PURCHASER IS RESPONSIBLE FOR ADHERENCE TO THE TERMS AND CONDITIONS OF THE CONTRACT OR RISKS BEING FOUND IN DEFAULT OF THE TERMS AND CONDITIONS; (b) THE TERMS AND CONDITIONS OF THE DISCLOSURES SET FORTH IN SECTION (1) OF THIS FORM ARE NOT BINDING ON THE SELLER; AND (c) IF FINANCING IS NECESSARY FOR THE PURCHASER TO COMPLETE THE PAYMENT TERMS OF THE CONTRACT OF SALE, THE PURCHASER IS SOLELY RESPONSIBLE FOR MAKING ALL THE FINANCING ARRANGEMENTS.
 (6) SIGNING THIS DISCLOSURE DOES NOT PROHIBIT THE PURCHASER FROM SEEKING HIS/HER OWN FINANCING.
 Signature of Purchaser _____ Signature of Seller _____

OTHER MATERIAL UNDERSTANDINGS AND INTEGRATED DOCUMENTS
 PLEASE SEE WE OWE - DELIVERY CONFIRMATION
 IF BOX IS MARKED, PLEASE SEE PARAGRAPH 12 OF THIS AGREEMENT TITLED "SELLER AGREES TO SEEK ARRANGEMENTS FOR FINANCING"
 IF BOX IS MARKED, PLEASE SEE THE ADDENDUM TO MOTOR VEHICLE CONTRACT OF SALE/ CONTRACT TO ENTER INTO LEASE AGREEMENT
 You have entered into a Service Contract with N/A

AGREEMENT TO ARBITRATE Purchaser(s) and Dealer ("Parties") agree to resolve by binding arbitration any Dispute that arises between them under or relating to this Agreement and transaction as set forth in Paragraph 21 of this Agreement. Either of the Parties may initiate an arbitration proceeding under the applicable rules of JAMS, 1920 Main Street, Suite 300, Irvine, CA 92614 (www.jamsadr.com), the Better Business Bureau in the State and County where the Dealership is located, the arbitration organization, if any, specified in the Retail Installment Contract; or other established Alternative Dispute Resolution Agency as agreed. By signing below, I acknowledge I have read Paragraph 21 and agree to be bound by the terms and conditions of this Agreement to Arbitrate. THE PARTIES UNDERSTAND THAT EXCEPT FOR THOSE DISPUTES SPECIFICALLY EXEMPTED FROM ARBITRATION, THEY ARE KNOWINGLY AND UNCONDITIONALLY WAIVING THEIR RIGHT TO LITIGATE ANY CLAIMS IN COURT, THEIR RIGHT TO A JURY TRIAL AND THEIR RIGHT TO PARTICIPATE AS A MEMBER OR REPRESENTATIVE IN ANY CLASS ACTION IN COURT OR THROUGH ARBITRATION.

This Agreement and any documents which are part of this transaction or incorporated herein comprise the entire agreement affecting this Motor Vehicle Contract of Sale and no other agreement or understanding of any nature concerning the same has been made or entered into or will be recognized. By signing below, I represent that I am 18 years of age and have the authority to enter into this Agreement, have read all pages and all terms and conditions of this Agreement, and agree to them as if they were printed above my signature. I further acknowledge receipt of a copy of this Agreement. This Agreement shall not become binding until signed and accepted by an Authorized Representative of the Dealership. No returns, refunds, or exchanges are permissible except as noted herein.

1. CASH PRICE OF VEHICLE	43839.00
2. TOTAL FOR OPTIONAL ACCESSORIES	349.00
3. TOTAL VEHICLE PURCHASE PRICE	44188.00
4. N/A	N/A
5. N/A	N/A
6. N/A	N/A
7. N/A	N/A
8. N/A	N/A
9. N/A	N/A
10. N/A	N/A
11. N/A	N/A
12. N/A	N/A
13. N/A	N/A
14. N/A	N/A
15. N/A	N/A
16. TOTAL SELLING PRICE	44188.00
17. DEALER DOCUMENTARY SERVICE FEE (See paragraph 14 of this Agreement)	299.00
18. SUBTOTAL (lines 16 - 17)	44487.00
19. TRADE-IN ALLOWANCE	23332.23
20. BALANCE OWED ON TRADE-IN	23332.23
21. NET TRADE-IN ALLOWANCE (line 19 minus line 20, if negative, see line 35)	N/A
22. CASH DEPOSIT	N/A
23. REBATE	N/A
24. N/A	N/A
25. N/A	N/A
26. TOTAL PAYMENTS	0.00
27. TRADE-IN ALLOWANCE* (line 19)	23332.23
28. NET TAXABLE AMOUNT (line 18 minus line 19 and line 23)	\$ 21154.77
29. UTAH SALES/USE TAX ON NET TAXABLE AMOUNT	N/A
30. LICENSE AND REGISTRATION FEES	N/A
31. FEES: AGE BASED/PROPERTY ASSESSMENT	N/A
32. STATE INSPECTION/EMISSION TEST	N/A
33. STATE WASTE TIRE RECYCLING FEE	5.00
34. TEMPORARY PERMIT FEE	N/A
35. NEGATIVE EQUITY AMOUNT	0.00
36. N/A	N/A
37. N/A	N/A
38. TOTAL OF ABOVE ITEMS (lines 18, 29 - 37)	44492.00
39. TOTAL CREDITS (line 26)	(N/A)
40. BALANCE DUE (line 38 minus 39)	44492.00

DEPOSIT/ DOWN PAYMENT: The sum of \$ N/A was received from you as a Deposit/Down Payment. It is not refundable, except as set forth in this Agreement. In the case of a Deposit, we will refrain from selling the vehicle for N/A days.
 N/A

Purchaser Date 03/24/2025 Accepted by Authorized Dealership Representative Date 03/24/2025

HRA

Integrated, Powerful, End-to-End Solutions

Proposal for

Magna Water company



Content Overview

Our Commitment to Our Members

Service

Implementation

Education

Technology

Product Overview(s)

Fee Schedules



**Serving over
15 million members
and more than 120,000 clients.**

Sales Representative

Dana Dawson
dadawson@healthequity.com

Our Commitment to Our Members

We're Dedicated to the Health and Financial Security of Every One of Your Employees

With the country's retirement savings gap widening and healthcare costs rising, we all need to recognize that connected problems require connected solutions. This understanding is what guides our mission to make healthcare more affordable for all Americans.



Hear the Lund family's experience
HealthEquity members since 2019



Hear Steve's experience
HealthEquity founder

Since our founding in 2002 by trauma surgeon Dr. Steve Neeleman, we've had a singular goal: Empower working Americans of all backgrounds and income levels to gain more choice and control over their healthcare and financial future.

In our two decades of experience, we've turned benefits administration into a science. And we've gained a deep understanding of the variables and challenges you face in the modern work environment.

As a deeply mission-driven company, we're passionately focused on the health and financial wellbeing of your employees. By connecting integrated and flexible technology, personalized education programs, and committed member service, we empower your employees to achieve a better future.

Like you, we're not just here to check the box. We're here to change people's lives.

Let's do it together.

Service

Remarkable Member Service

When we say we're dedicated to the health and financial security of every employee, we mean it. We work to educate members seeking help beyond their initial questions, and we offer a wide range of digital channels to provide them with support when and where they need it. We help employers with plan design, empower members with access and education, and leverage our integrations to collectively make it easy for our members to connect health and savings.



Supporting members is our top priority

We empower your employees to become better healthcare consumers over time, while giving them quick and easy access to help when they need it.



24/7 365 Live member support¹

Healthcare questions aren't limited to business hours. That's why we're here for your members day or night.

¹ Phone support for COBRA and Direct Bill members is available 8 a.m. until 8 p.m. Eastern Time.



Step-by-step guidance

Members who understand their benefits are more likely to use them. That's why we offer on-screen tutorials, user guides, webinars, calculators, and more.



Easy account management

Intuitive navigation and dashboard tutorials make the member experience meaningful and stress free.

A World-Class Net Promoter Score (NPS)

57



"I call HealthEquity and, 'Yep, we can get it taken care of.' They always know the answers, so I've always had great experiences calling into HealthEquity."

Gina, HSA Member

Service

Proactive Service for Our Clients

We demonstrate our commitment to our clients through an unrivaled level of service and advocacy. We're continuously improving and expanding our support channels to be easier, quicker, and more suited to your needs.



We're partners in your success

We help you design benefit plans that improve health and financial outcomes for your employees while supporting you every step of the way.



Employer service center

Get on-demand, comprehensive support Monday–Friday 8 a.m. until 8 p.m. Eastern Time.



Best practices

We offer ongoing training, webinars, and other educational opportunities —so you can benchmark against peers and stay updated on industry trends and innovation.



Compliance focused

Our legislative affairs team prioritizes advocacy and monitors regulatory changes to ensure we're always in compliance.

We provide support that drives customer satisfaction.

CSAT Score

85%



Implementations

Seamless, Member-First Transition

We make the move to an enhanced benefit administration as simple and streamlined as possible. Your assigned implementation team creates a customized project plan for an easy transition to our services.

Our implementation services include:

- ✓ Project planning
- ✓ Client strategy
- ✓ Systems development
- ✓ Employer education
- ✓ Program testing

Accelerate implementation

After working with 120,000+ organizations, we've got onboarding down to a science. Our implementation team will guide you through plan setup, employee enrollment, and program go-live.



Easy transfers

Quickly transfer member files from external databases or payroll vendors.



Simple customizations

Configure and customize your employer portal account in minutes.



Seamless integrations

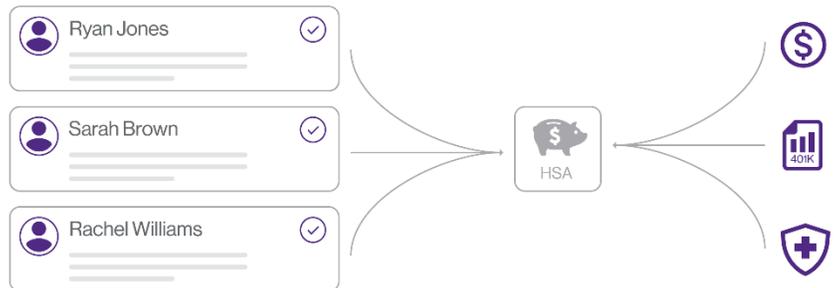
Make benefit plan set up, ongoing administration, and future changes as easy as possible with more than 20,000 integrations available with virtually any third-party partner.

Hassle-free at every step

We're here to manage your implementation, end to end. Our experience enables us to deliver a custom transition plan that fits your unique business needs.

Hundreds of network partners:

- Health plans
- Retirement plans
- Benefit administrators
- Third-party administrators



Education

Education That Empowers

We've perfected member education, and we have the results to prove it. Our members show higher financial literacy and have some of the best savings outcomes in the industry. Wherever your employees are in their journey, we have the tools and resources to empower them to make smart and informed decisions about their health and financial security.

Our education resources enable you to:

- ✓ Drive benefit adoption
- ✓ Increase financial literacy
- ✓ Improve savings outcomes
- ✓ Measure and benchmark
- ✓ Maximize utilization
- ✓ Refine and optimize

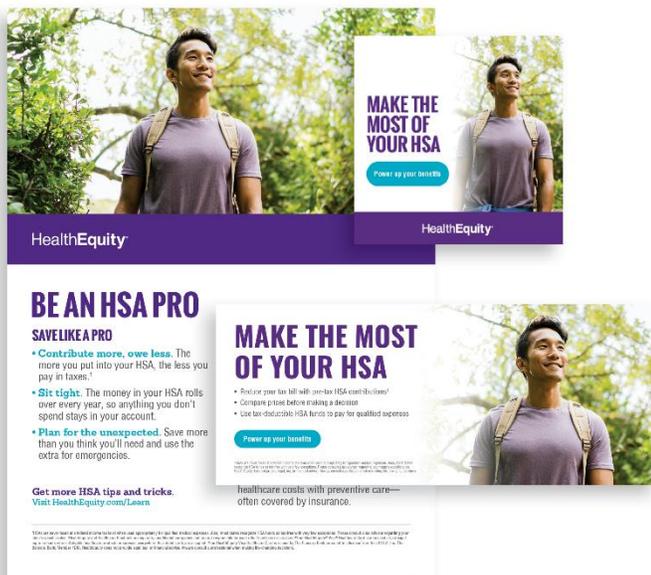
Open enrollment toolkit

Tap into a library of collateral, webinars, and other resources you can use during annual enrollment and for new hires. We are expanding our languages and offer most collateral in Spanish, and even offer Spanish speaking educational webinars.



Engagement packages

We'll send targeted, systematic communications to promote positive habits and address specific areas for program improvement.



Our education programs create better outcomes.

9/10

participants in our webinars show a likelihood to enroll.

Education

Engage beyond enrollment

Our proven approach to year-round engagement delivers the right message, to the right members, at the right time. Engage360 is designed around behavior-driven journeys to reach members where they're at on their path to health and financial security. Designed for members, removing the burden from your benefits team, Engage360 includes original collateral, analytics, training, and the support you need to make a difference for your employees and your organization.



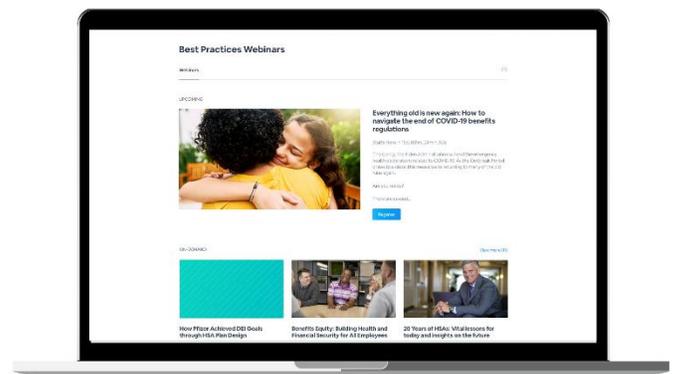
Measure and benchmark with Health Savings Score™

Track your progress, measure your HSA plan impact, and how it compares against your industry peers. We look at four key financial security indicators for your employees: health care safety net, contributions, retirement readiness, and account engagement.



Refine and optimize

Access workshops and original insights that will help you make a bigger impact with less effort. On-demand and live Q&A sessions are available. What's more, we are continuously updating our OE toolkit to make our communications more inclusive, and to test the impact of our messaging with members.



Technology

Technology Built Hassle-Free

We use technology to reduce your workload, not add to it. Smart integrations and intuitive design accelerate your implementation while making it easier for your employees to take ownership of their health and financial future.

Our platform features the following advantages:

- ✓ Mobile-first design
- ✓ Easy-to-use member and client web portal
- ✓ Real-time status and overviews
- ✓ Streamlined integrations and workflows
- ✓ Secure access
- ✓ We have hundreds of health plan integrations nationwide

Powerful integrations

Our platform makes it easy to integrate benefits with your health plan, retirement provider, payroll administrator, and more. We have integrations with many different health plans and we're adding more every year.



Automated

Accelerate claims, payments, and reimbursements.



Practical

Enable your employees to save and invest for future costs.



Efficient

Streamline day-to-day administration.

Single-view dashboard

Our unified dashboard lets members see and do everything—all in one place.

Mobile

Manage it all from the palm of your hand.

Convenient

Enjoy at-a-glance views of account balances, spending, claims status, and more.

Secure

Enjoy two-factor authentication and industry-standard encryption.



Health Reimbursement Arrangement (HRA)

Predictable Coverage Your Employees Can Count on



Simplify member reimbursement for eligible medical expenses with a seamless HRA solution. Flexible and designed to work with other tax-advantaged health accounts, our HRAs let you determine contribution amounts, eligible expenses, and covered dependents as best fit the needs of your employees.

Our HRA solution features the following advantages:

 <p>Web-based platform for streamlined account management</p>	 <p>Variety of HRA plan options to choose from</p>	 <p>Powerful integrations across health plan, retirement, and more</p>	 <p>24/7/365 U.S.-based call support</p>	 <p>Personalized guides and live chat</p>	 <p>Convenient mobile app</p>
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A single card for all transactions

Give your employees a multipurpose card for all transactions. Available as an option for most HRA plans, a debit card eliminates the burden of out-of-pocket expenses.

Tailored to your existing benefit structure

Our HRA solution is designed to work with your existing benefits structure, offering a wide variety of plan designs and modular options for adding new benefits that can be tailored to your specific plan.

Learn more on our website



Fee Schedules

Service Fees			
Product Name	Fee Type	Fee	Description
HRA	Admin Fee	\$2.95 PPPM	Per Participant Per Month
HRA	Implementation Fee	\$250.00	
HRA	Renewal Fee	\$250.00	
Non-Discrimination Testing - Initial	Additional Service Fee	\$0.00	Administrative fees are waived for initial nondiscrimination testing. Ongoing nondiscrimination testing session must be requested separately (fees may apply).
Plan Documents - Initial	Additional Service Fee	\$0.00	Administrative fees are waived for initial Plan Document and Summary Plan Description (SPD) (while employer is in implementation). Ongoing Plan Document and SPD service must be requested separately.

HRA Administration Fees

HRA Employer Fees

Additional non-discrimination testing	\$600 per test
File conversion	\$150 per hour
Custom reporting	\$150 per hour
Form 5500 preparation services	\$150 per hour with a two-hour minimum
Employer services included with no additional fees:	
<ul style="list-style-type: none"> HRA plan document and SPD (one set) Non-discrimination testing (one round standard testing per plan year included) Electronic communications 	<ul style="list-style-type: none"> 24/7 access to employer web portal On-demand reporting 5500 reporting

HRA Member Fees

Additional healthcare debit cards	Additional cards beyond three, are \$5.00 per card
Reimbursement via paper check	\$2.00 per check
Member services included with no additional fees:	
<ul style="list-style-type: none"> Healthcare debit card; first three cards included at no cost Debit card services Online member account statements 	<ul style="list-style-type: none"> Card transactions Direct pay to provider Direct deposit reimbursement 24/7/365 call center and online chat

We're Dedicated to the Health and Financial Security of Every One of Your Employees

HealthEquity, Inc. does not provide legal, tax, financial or medical advice. Nothing in this communication is intended as legal, tax, financial or medical advice. Always consult a professional when making life-changing decisions.

Investments are subject to risk, including the possible loss of the principal invested and are not FDIC Insured or guaranteed by HealthEquity. Before making any investments, review the fund's prospectus. HealthEquity Advisors, LLC is a separate, wholly owned subsidiary of HealthEquity, Inc.